

ASSESSMENT SYSTEM.

**CANADIAN ORDER
OF FORESTERS**



**CONSTITUTION,
INSURANCE LAW,
SICK AND FUNERAL BENEFIT LAW
AND RULES OF ORDER.**

- 1896.

Peterborough Examiner Printing Company, Ltd.

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Canadian Order of Foresters



CONSTITUTION,

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SICK AND FUNERAL BENEFIT LAW

AND

RULES OF ORDER

ADOPTED AT THE HIGH COURT MEETING, HELD AT
MONTREAL,

JUNE, 1896.

PETERBOROUGH, ONT.:
PETERBOROUGH EXAMINER PRINTING COMPANY, LIMITED.

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CONSTITUTION
OF THE
HIGH COURT,
CANADIAN ORDER OF FORESTERS

PREAMBLE.

The Canadian Order of Foresters shall consist of the High Court, District High Courts and Subordinate Courts, composed and organized as hereinafter provided.

OBJECTS.

The objects of the Order are :

To unite fraternally all male persons of sound health, physically and mentally, of good moral character, who are socially acceptable, and between the ages of eighteen and forty-five years.

To establish and maintain an Insurance Fund for securing to the constitutionally designated payee or payees of each beneficiary member in good standing at the time of death, whose death has not been brought on by the personal use of intoxicants, opium, or other narcotics, a sum not exceeding two thousand dollars.

To provide a fund for the payment of sick and funeral benefits, under the control of the High Court, and for the relief of sick and distressed members of the Sick and Funeral Benefit Branch.

At the option of Subordinate Courts, to provide medical attendance for their members.

To mutually assist in the entertainment, enjoyment and improvement of its members ; to encourage provident habits, and to inculcate the principles of Liberty, Benevolence and Concord in all their actions and dealings.

TITLE.

SEC. 1. THE CANADIAN ORDER OF FORESTERS shall be governed by its HIGH COURT FOR THE DOMINION OF CANADA, which shall be known and hailed as the HIGH COURT OF THE CANADIAN ORDER OF FORESTERS. The High Court shall be composed of its officers, elected and appointed, and such representatives as may be properly appointed by the District High Courts and the Subordinate Courts.

JURISDICTION.

2. The High Court shall have jurisdiction in and confine its operations to the several Provinces and Territories of the Dominion of Canada. It is the SUPREME TRIBUNAL OF THE ORDER, having the power to make its own Constitution and Laws for the regulation and government of the whole Order, and to amend such Constitution and Laws as it may deem wise. It shall have the power to issue Charters for all Courts; to suspend Charters; to issue all Dispensations for new Courts, except where District High Courts are established; to receive and decide appeals; to redress all grievances arising in the Order; to originate and regulate the means of its own support; to finally decide all questions arising out of the Constitution and Laws, Rules and Regulations of the High Court, District High Courts, and Subordinate Courts, and to do all other legitimate acts expedient or necessary for the promotion of the interests and general welfare of the Order, being restricted only by such conditions and limitations as shall hereinafter be set forth.

ANNUAL SESSIONS.

3. The Forestric year shall be the calendar year and the High Court shall meet annually on the last Tuesday in February of each year, at two o'clock in the afternoon, and shall have power to adjourn from time to time, and

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from day to day, until its business shall have been transacted. The Annual Session shall be held in such place as the High Court at its previous session may have determined.

OFFICERS.

4. The Officers of the High Court shall be elected and appointed as hereinafter provided, and shall hold office for one year, or until their successors shall have been duly elected or appointed and installed, and shall consist of:—

High Chief Ranger,	High Treasurer,
" Vice Chief Ranger,	" Registrar,
" Secretary,	" Chaplain,
" Auditor,	Chairman Medical Board,
	Associate Medical Board.

Five members to serve on the Executive Committee; also an Auditor and Medical Referee, who shall be appointed by the High Chief Ranger.

NOMINATIONS AND ELECTIONS.

5. The nomination of Officers for the High Court shall take place at the Annual Session of the High Court immediately after the reading of the minutes at the morning session on the second day, and the election and installation on the last day of the session.

6. Any beneficiary member shall be eligible as a representative to the High Court, or for an elective or appointed officer thereof, IF HE IS A CHIEF RANGER OR PAST CHIEF RANGER, or has served as Recording Secretary, Financial Secretary or Treasurer for two consecutive years, in some Subordinate Court, under the jurisdiction of the High Court, or is an appointed representative of a District High Court.

7. All officers elected by ballot shall be chosen separately, and by a majority of the votes cast. Should there be no choice of such officer at any ballot, the candidate who shall receive the lowest number of votes shall withdraw, and a new ballot shall be taken.

8. The High Chief Ranger, or presiding officer, and the High Vice Chief Ranger, at the annual session of the High Court, shall each appoint one scrutineer, whose duty it shall

be, in conjunction with the High Registrar, to count the ballots for High Court officers; after which the ballots shall be sealed up and placed in charge of the High Registrar; and in the event of more than one set of scrutineers being required, the High Registrar shall appoint some one to act as his deputy. They shall pledge themselves to make a true and correct statement of the result of the ballot.

9. Should a vacancy occur in the office of High Chief Ranger, the High Vice Chief Ranger shall succeed to and perform the duties of that office, and should a vacancy occur in both of said offices, then the Executive Committee shall appoint a member of said Committee to perform the duties of the office of High Chief Ranger until the next session of the High Court. Should a vacancy occur in any office of the High Court other than that of the High Chief Ranger, the High Chief Ranger, by and with the consent of the Executive Committee, shall appoint some duly qualified brother to fill the vacancy until the next session of the High Court.

MILEAGE AND PER DIEM.

10. All the elected officers of the High Court, and also the Medical Referees and appointed Auditor, shall receive the sum of three dollars per diem for each day in attendance at High Court meetings, and in going to and returning from the place of meeting, and six cents per mile travelling expenses one way. The appointed officers of the High Court, except the appointed Auditor, shall receive two dollars per diem for each day during which the High Court is in session, but shall not receive mileage. The members of the Executive Committee shall, for services rendered in attendance at meetings for the business of the Order, receive the sum of three dollars per diem for each day of meeting, and in going to and returning from the place of meeting, and six cents per mile travelling expenses one way.

APPOINTED OFFICERS.

11. At each Annual or Special Session of the High Court, there shall be appointed by the Executive Committee, from the representatives, a High Senior Woodward, High Junior Woodward, High Senior Beadle, High Junior Beadle, High Marshal, High Messenger and High Conductor, who shall

serve during such session, and who shall receive two dollars per diem for such services, but shall not be entitled to mileage or past rank.

OFFICERS—THEIR DUTIES—HIGH CHIEF RANGER.

12. The High Chief Ranger shall preside at all meetings of the High Court, preserve order therein, and enforce due observance of the Constitution and all Laws and Rules of the High Court. He shall, immediately after his installation, appoint a Medical Referee and an Auditor, who shall hold office for one year, or until their successors shall have been appointed, and for all elections in High Court he shall appoint one Scrutineer and also all High Court Officers pro tem. He shall give the casting vote in all cases where there is a tie, except in the election of officers. He may grant dispensations, in accordance with the Constitution, on the application of any Court, officer or member. He shall receive and act on all complaints which may be made to him, decide all appeals and questions of law. He may, for good and sufficient cause, suspend any officer of the High Court, District High Court, or Subordinate Court, reporting his action forthwith to the Executive Committee for their consideration and action. He shall countersign all orders for payment of Insurance Claims and for General Fund Accounts, if found correct, and carry out the directions of the High Court and the Executive Committee. He shall perform such other acts as are usual or necessary for the proper management of the Order, reporting all matters to the Executive Committee at their next meeting for consideration and decision thereon. He shall prepare a report of his official acts for the calendar year next preceding the High Court session, so that it may be printed for use at High Court.

HIGH VICE CHIEF RANGER.

13. The High Vice Chief Ranger shall aid and assist the High Chief Ranger in the duties of his office, and in his absence shall perform the duties appertaining to that office. He shall appoint one Scrutineer for all elections in High Court.

HIGH SECRETARY.

14. The High Secretary shall keep a true record of the

proceedings of the High Court and the Executive Committee, and transmit as soon as possible after the annual session, to each Court, a printed copy of such proceedings. It shall be his duty to investigate all death claims, and when satisfactory proof of claims is submitted to him, to issue cheques in payment of such claims. He shall have the custody of, and shall affix the seal of the High Court to all official documents. He shall issue all orders for the payment of moneys due by High Court on General Fund account. He shall keep a record of the organization of all Subordinate Courts and prepare all Dispensations, except where District High Courts are established, and issue all Charters. It shall be his duty to carefully file all Medical Examinations submitted to the Medical Board. He shall check over all monthly returns for Insurance received from Subordinate Courts and District High Courts, and have corrected all errors and carefully file all such returns. He shall keep individual accounts with each member of the Order, making entry each month of the amount paid by each member on Insurance account. He shall prepare and issue all Insurance Certificates or Policies, and duly register all such Policies, setting forth in detail the leading facts and directions of each Certificate. He shall have charge of and make all necessary changes and additions in the mailing lists for the official paper of the Order, **THE CANADIAN FORESTER**. He shall prepare such detailed annual reports as are required by law. He shall keep a correct account between the High Court, District High Courts and Subordinate Courts, receive all moneys coming to the High Court therefrom, and pay the same over to the High Treasurer each week, and submit his books for the regular quarterly audits, or at any time on the order of the High Chief Ranger or Executive Committee. He shall have his accounts closed on the 31st day of December of each year, and immediately submit his books to the auditors. He shall issue all communications of the High Court, direct all notices to the District and Subordinate Courts, and perform such other duties as the High Court may direct, or the laws and usages of the Order may require. He shall submit a full report of the work of his office at each annual session, including statement of all moneys received and transmitted to the High Treasurer, a further statement of all death claims paid, with full details of such claims, and also a detailed statement of the

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financial standing of each Court, and a statement of the assets and liabilities of the Order. He shall receive for his services such salary as may be fixed by the High Court, and give such guarantee bonds as the High Court or the Executive Committee may direct, the cost of which shall be paid by the Order.

15. The High Treasurer shall receive from the High Secretary and take charge of all the moneys belonging to the High Court, depositing the same in a regular chartered bank approved by the Executive Committee, pay all orders when properly drawn on him, such orders to be signed by the High Chief Ranger and High Secretary, under the seal of the High Court. He, in conjunction with the Executive Committee, shall make such investments of the funds as High Court or the Executive Committee may direct, keep his accounts in such a manner as will exhibit the sources of revenue, the purposes and amounts of disbursements and to whom paid, and shall submit his books for the regular quarterly audits, or at any time when called upon to do so by the High Chief Ranger or the Executive Committee. He shall have his accounts closed up on the 31st day of December of each year, and immediately submit his books to the auditors. He shall attend all meetings of the High Court. He shall have charge of the securities for all investments, and shall collect the interest, dividends, &c., on the same as they may fall due. He shall, on or before February 1st, furnish the High Secretary with a written report of his official acts for the calendar year next preceding, so that it may be printed with the reports of the other officers for use at High Court. He shall receive for his services such salary as may be fixed by the High Court, and give such guarantee bonds as the High Court or the Executive Committee may direct, the cost of which shall be paid by the Order.

16. The High Registrar shall attend all meetings of the High Court, and keep a book in which shall be entered a list of all the representatives attending the session of the High Court. He shall take charge of and preserve the credentials of all representatives, and make a report of the number

present, and the total number of votes. He shall keep a record of the attendance of the representatives and make report of same to each Subordinate Court immediately after the session of High Court. He shall be one of the Scrutineers at the election of High Court Officers, and in the event of more than one set of Scrutineers being required, shall appoint some one to act as his deputy. He shall be the custodian of the sealed ballots after the election of the High Court Officers.

HIGH CHAPLAIN.

17. It shall be the duty of the High Chaplain to attend all meetings of the High Court and to conduct the usual devotional exercises.

HIGH SENIOR AND JUNIOR WOODWARDS.

18. The High Senior and Junior Woodwards shall see that every brother in attendance at the meetings of the High Court is properly clothed in regalia, take charge of the property of the High Court, and attend to such other duties as may be necessary.

HIGH SENIOR AND JUNIOR BEADLES.

19. The High Senior and Junior Beadles shall see that every brother is properly clothed in regalia before entering the High Court, and shall allow no one to enter or retire without the permission of the High Vice Chief Ranger.

HIGH MARSHAL.

20. The High Marshal shall assist the High Chief Ranger during the meetings of the High Court, issue such proclamations as he may direct, see that the door of the High Court is duly guarded, and that the orders of the High Chief Ranger are obeyed.

HIGH CONDUCTOR.

21. The High Conductor shall assist the High Marshal in the discharge of his duties as the High Chief Ranger may direct.

HIGH MESSENGER.

22. The High Messenger shall see that the rooms of the High Court are properly arranged for the despatch of business, carry all communications, and perform such other duties as the High Chief Ranger may direct.

MEDICAL BOARD.

23. The Medical Board shall consist of a Chairman and Associate, and a Medical Referee. All applications for admission to the Order, other than where a District High Court is established, shall be sent to the Chairman of the Medical Board, who shall, if the application be considered a first-class risk, endorse the same as "accepted" and report it without delay to the Recording Secretary of the Court to which the applicant applies, when, if satisfactory, the applicant may be admitted to beneficiary membership as hereinafter provided. Should the Chairman have any doubt about the acceptance of the application, he shall forward the same to the Associate, without any comments thereon, for his opinion, and should there be a difference of opinion between the Chairman and the Associate, the application shall then be forwarded to the Medical Referee, whose decision shall be final. The Chairman shall examine and pass upon all death claims, also all claims on the Sick and Funeral Benefit Branch, and shall forward all papers to the High Secretary once a week, keep a record of the work of the Board, and perform such other work in connection with his office as may from time to time be ordered by the Executive Committee. All applications for reinstatement shall be dealt with as herein provided for regular applications. The Medical Board shall receive for their services the sum of 25 cents for each examination paper and reinstatement paper reported upon, the same to be mutually divided between them; but in case they cannot agree upon a division, the same shall be referred to the Executive Committee for a decision. The members of the Medical Board shall be entitled to like privileges in High Court as other High Court Officers. In districts where District High Courts have been established, the High Court Executive shall appoint (where practicable, on the recommendation of the District High Court or Executive Committee of such District High Court), a Medical Referee to whom all examination papers for admission or reinstatement into the Order shall be submitted for his report, and in all cases where there is a doubt as to their acceptance he shall refer all such doubtful applications to the Chairman of the Medical Board, together with his own ruling thereon, and the Chairman of the Medical Board shall then deal with such appli-

cation in the same manner as with other applications referred to him. He shall forward to the Chairman of the Medical Board weekly all papers accepted by him, and make such other reports as may from time to time be required by the Executive Committee. He shall be entitled to like privileges in High Court as other High Court Officers. The Chairman of the Medical Board shall, on or before February 1st, furnish the High Secretary with a written report of the work of the Board for the calendar year next preceding, so that it may be printed with the reports of the officers for use at High Court.

AUDITORS.

24. The Auditors of the High Court shall make quarterly audits of the books of the High Secretary and High Treasurer. Such audits to take place at the office of the High Secretary in the months of January, April, July and October of each year. They shall make written reports of each quarterly audit for April, July and October, submitting the same to the High Chief Ranger. At the audit made in the month of January they shall prepare an annual report, which shall be furnished to the High Secretary on or before February 1st, so that it may be printed with the officers' reports for use at High Court. They shall receive for their services such sums as may be voted by the High Court. No member shall be eligible to hold the position of Auditor if he is directly or indirectly interested in any contract or other monetary consideration other than the sum paid for said services.

EXECUTIVE COMMITTEE.

25. (1) The High Chief Ranger, High Vice Chief Ranger, and five brethren elected annually by the High Court, shall constitute the Executive Committee. The High Treasurer, High Secretary, and the Chairman of the Medical Board shall not, nor shall either or any of them, be eligible for election thereto. The High Chief Ranger may at any time call a meeting of said Committee, and he shall call a meeting at any time when demanded in writing by a majority of the Committee.

(2) Four members of said Committee shall constitute a quorum. The High Chief Ranger shall preside at all meetings.

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ings thereof, when present. In his absence the High Vice Chief Ranger shall preside, and in the absence of both, a chairman shall be elected from the members present. The duties of the Executive Committee shall embrace the following :—

(3) To control and direct all organization work, to engage and direct payment of a Superintendent of Organization and all organizers and agents necessary for such purposes, and to do whatever said Committee may deem necessary or expedient to promote the general welfare of the Order.

(4) To invest the funds of the Order in such class or classes of securities as may from time to time be authorized by the Constitution.

(5) To hear and determine, subject to appeal to the High Court, all complaints and appeals of all Courts and of all members of the Order, when otherwise not disposed of.

(6) To appoint a District Deputy High Chief Ranger in cities, towns and villages where two or more Courts are established.

(7) To appoint a High Court Deputy for each Subordinate Court, except in cities, towns and villages where two or more Courts are established, and a Medical Examiner for each Subordinate Court.

(8) After due investigation, to suspend any officer or member of the High Court, District High Courts, or Subordinate Courts, for any malfeasance, incompetence, carelessness or neglect in the discharge of the duties of his office, or for any conduct unbecoming a Forester, in violation of the Constitution or principles of the Order.

(9) To examine and pass upon all death claims, sick and funeral benefit claims, and payments from the General Fund of High Court.

(10) To perform all business that may be assigned to said Committee by High Court, or that may arise during the recess thereof.

(11) To furnish the High Secretary, on or before February 1st, with a written report of the work of the Committee for the calendar year next preceding, so that it may be printed for use at High Court.

HIGH COURT COMMITTEES AND THEIR DUTIES.

26. At the commencement of each High Court session a Striking Committee, consisting of seven members, shall be appointed by resolution, to strike the following committees, consisting of five or more members :—Distribution, Finance, Appeals, Good and Welfare.

CREDENTIAL COMMITTEE.

27. The Credential Committee shall consist of the High Registrar, High Treasurer, and the Chairman of the Medical Board, who shall examine and pass upon the Credentials of all representatives to the High Court, and, in cases of dispute, they may decide who are the regular representatives. They shall submit reports from time to time as required.

DISTRIBUTION COMMITTEE.

28. The Committee on Distribution shall receive all reports and other papers brought before the High Court, and distribute them to the respective Committees for action thereon.

FINANCE COMMITTEE.

29. The Finance Committee shall examine the financial statements of the Order as submitted in the High Court officers' reports, and referred to them by the Distribution Committee, and make such recommendations as they think wise. They shall submit a report dealing with the officers' salaries not later than the first session of the third day. They shall also make report of the mileage and per diem of the officers of High Court and other expenses of the High Court Session. They shall submit reports from time to time as required.

APPEALS COMMITTEE.

30. The Committee on Appeals shall examine and report on all appeals taken to the High Court. They shall submit reports from time to time as required.

GOOD AND WELFARE COMMITTEE.

31. The Committee on Good and Welfare shall examine those portions of the annual reports of the officers of High Court which may be referred to them. They shall also

consider any other matters of interest to the Order which may be brought before them, and shall submit reports from time to time as required.

LAWS COMMITTEE.

32. The Committee on Laws shall be appointed by the Executive Committee immediately after the close of High Court, and shall consist of three members, whose duty it shall be to examine and approve or disapprove all By-laws of Subordinate Courts and amendments thereto, and all legislation coming before the High Court, and report annually to the High Court.

REPRESENTATIVES.

33. Every Subordinate Court (excepting those within the jurisdiction of a District High Court) shall be entitled to one representative and one vote when the number of its beneficiary members is twenty-five or under, and one additional representative and vote for each additional twenty-five. Where a Court is entitled to more than one representative, the representative or representatives present shall be entitled to cast the full vote of the Court. But no brother shall be eligible as such representative or be permitted to enter High Court as such, unless he is a Chief Ranger or Past Chief Ranger, or has served as Recording Secretary or Financial Secretary or Treasurer, for two consecutive years in some Subordinate Court in the Order, provided that he is a beneficiary member. Any Subordinate Court not represented by one of its members qualified as above may be represented by proxy, provided the credentials of the same be signed by the Chief Ranger and Secretary of the Court and attested by the seal of the Court. And the Court appointing such proxy representative shall forward to the High Registrar before the meeting of High Court a copy of the resolution appointing such proxy, except it be for a special meeting of the High Court, when this rule shall not apply. No brother shall represent more than one Court by proxy.

34. Every District High Court shall be entitled to as many representatives and votes at High Court as the Subordinate Courts within its jurisdiction would have been entitled to

if such District High Court was not in existence, but no representative shall be entitled to more than four votes in High Court in all.

HIGH COURT REPRESENTATIVES.

35. The Executive Committee shall have power to appoint annually a representative of the High Court to any District High Court or to any High Court of Foresters with whom it may have fraternal intercourse, and shall likewise have power to withdraw such credentials should such representative violate any laws, rules or edicts of the High Court, or act in a manner unbecoming a Forester.

VOTES.

36. Every Court shall be entitled to one vote for twenty-five beneficiary members or under, and one additional vote for each additional twenty-five beneficiary members, and each High Court officer (excepting the Woodward, Beadles, Marshal, Conductor, and Messenger), shall be entitled to one vote by virtue of his office, except those who vote as representatives of Subordinate Courts. The basis of representation to be determined by the returns for the last half year, ending 31st December preceding High Court meeting, except in case of Courts instituted after the date for making such returns.

DUES AND FEES.

37. The general revenue of the High Court shall not be for accumulation, but shall be raised for the purpose of defraying the actual necessary expenses incurred by the High Court. The following shall be the fees payable to the High Court, except as is hereinafter provided where District High Courts are organized :—

For Dispensation and Charter, including all necessary supplies, except badges	\$60 00
For new Charter in case of loss by fire or otherwise ..	5 00
For every examination paper sent to the Medical Board	0 25
For every beneficiary member initiated into the Order, certificate fees as follows :—For \$500 or \$1000 policy	1 00

For \$1500 policy	1 50
For \$2000 policy	2 00
For Sick and Funeral Benefit Enrollment Fee	0 50
For new Beneficiary Certificate	0 50
For changing Beneficiary Certificate	0 50
For High Court Clearance Card	0 50
For every beneficiary member in good standing in the Order, and all members reinstated that were reported suspended at last report, per annum (payable semi-annually in advance and to accompany the returns)	1 00

For each member in affiliation with High Court an annual fee (including Capitation Tax) of three dollars, payable in advance by monthly instalments of twenty-five cents.

It is compulsory upon all Courts to remit Capitation Tax within the month in which it is due, under a penalty of five per cent. of the tax due by such Court, and any Court being in arrears for Capitation Tax not to be allowed representatives to High Court.

Where District High Courts are now, or may hereafter be organized, the following fees shall be payable into the High Court :—

For District High Court Charter	\$100 00
For every Subordinate Court, including usual supplies (except badges, seal and press)	10 00
For new Charter	2 00
For every examination paper sent to the Medical Board	0 25
For every beneficiary member in good standing in the Order, and all members reinstated that were reported suspended at last report, (and to accompany the returns semi-annually)	0 25

EXPULSIONS.

38. In the High Court alone rests the power of **EXPELLING** a brother, but Subordinate Courts may **SUSPEND** any other, reporting the same to the High Secretary, with the cause thereof. An expelled member can be reinstated by the Court

of which he was a member, with the consent of the High Chief Ranger and Executive Committee. No officer of the High Court shall officiate during the time of his suspension. Should the High Chief Ranger be under charges, the High Vice Chief Ranger shall preside while any question arising therefrom shall be under consideration.

SUSPENSION OF COURTS.

39. Every District High Court or Subordinate Court under the jurisdiction of the High Court neglecting or refusing to conform to the Constitution of the High Court may be suspended and dissolved, and its charter, dispensation, funds and other property and effects forfeited to the High Court.

40. No Subordinate Court under the jurisdiction of the High Court shall be suspended unless by a two-thirds vote of the High Court during session, or by a two thirds vote of the Executive Committee of the High Court during recess.

41. No District High Court shall be suspended unless by a two-thirds vote of the High Court or the Executive Committee during recess of the High Court.

42. The suspension or dissolution of any Subordinate Court shall not effect the rights of any of its members who can establish to the satisfaction of the Executive Committee that they were not a party or parties to the act for which the Court was suspended or dissolved, provided they comply with the provisions of the Insurance Law referring to the suspension and reinstatement of members.

PROCEEDINGS ON DISSOLUTION.

43. Upon the dissolution of a District High Court or Subordinate Court under the jurisdiction of the High Court, the High Chief Ranger shall in person, or through his deputy, demand the surrender of the charter, dispensation, property and effects of such dissolved Court.

44. Wherever any District High Court shall be disbanded, the Subordinate Courts which were under its jurisdiction shall immediately come under the control, and shall make their reports and remittances to the High Court.

REINSTATEMENT.

45. Any District High Court or Subordinate Court, under the jurisdiction of the High Court, may be reinstated by the Executive Committee, upon the removal of the cause of suspension, or for satisfactory reasons the order of suspension may be recalled, if made within thirty days from date of suspension, but should the suspension be longer than this period, the members of such Court will have to conform to the Insurance Law.

RESTORATION ON REINSTATEMENT.

46. All funds, property and effects received by the High Court shall be restored in the event of its being reinstated, which reinstatement may be made by a majority vote of the High Court or by the Executive Committee or High Chief Ranger during the recess.

AMENDMENTS.

47. No part of this Constitution shall be amended or annulled, except at the annual session of the High Court, and in the manner hereinafter prescribed.

48. Any proposition to amend this Constitution shall be presented in writing to the High Secretary, clearly setting forth the amendment, together with the section in full as it would appear if amended, at least three months previous to the Annual Session of the High Court, which shall be printed, and three copies thereof mailed to the Recording Secretary of each Subordinate Court, two months previous to such Annual Session, when it shall require a two-thirds vote of the representatives present before finally becoming law. All amendments passed shall come into force immediately, unless otherwise provided. The word "Constitution" shall be taken as meaning the entire contents of the Book, excepting the recommended By-laws.

RULES OF ORDER

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HIGH COURT.

The Order of Business of the Annual Session shall be :

FIRST DAY.

1. The High Chief Ranger, or presiding officer, shall request the High Court to be in order, direct the officers to take their respective stations, appoint officers for the session, fill all vacancies pro tem., and call up the High Court, and proceed to open it in due form.
2. While standing the High Chaplain shall address the Throne of Grace.
3. The High Registrar shall present the report of the Credential Committee.
4. The Striking Committee shall be appointed.
5. Admission of new members to the High Court.
6. The minutes of all Regular and Special Sessions shall be read and passed upon by the High Court.
7. Report of Striking Committee.
8. The reports of the High Court Officers.
9. Petitions, Resolutions, Communications, Appeals, &c., shall be referred to the Committees.

SECOND DAY.

10. Reading and approval of Minutes of the preceding day.
11. Report of Credential Committee and admission of new members.

12. Nomination of Officers.

13. Report of Committee on Laws and the consideration of proposed amendments to the Constitution.

14. Report of Standing Committees—Finance, Appeals, and Good and Welfare.

15. Reports of Special Committees.

16. Unfinished business.

17. Election of Officers.

18. New business.

19. Installation of Officers.

20. Should the foregoing order of business not be concluded on the second day, it shall be commenced on each succeeding day where it left off the preceding day, except that the reading and approval of the Minutes, and reception, reference and report on Credentials of Representatives and members, shall be the first business in order on each day.

21. Notwithstanding the Order of Business named, the High Court may, by resolution, make the consideration of any matter coming before it a special order for any particular hour or day.

DECORUM.

22. During the continuance of the meeting, the most decorous silence must be observed, the officers and members retaining their respective seats, and no one leaving the room without the permission of the High Chief Ranger, or entering without the consent of the High Vice Chief Ranger.

23. No member shall speak to another or otherwise interrupt the business of the High Court, or refuse to obey the Chair.

24. Every officer and member shall be designated, in debate or otherwise, by his proper office or title, according to his standing in the Order.

25. No member shall be permitted to vote or speak, unless clothed in appropriate regalia.

THE CHAIR.

26. The High Chief Ranger, while presiding, shall state every question coming before the High Court, and immediately before putting to vote, shall ask: "Is the High Court ready for the question?" Should no member rise to speak, and a majority indicate their readiness, he shall rise to take the question, and after he has risen no member shall be permitted to speak upon it. He shall pronounce the votes and decisions of the High Court on all subjects. His decisions on questions of order shall be without debate, unless, entertaining doubts on the point, he invites it; and he shall have the privilege of speaking only on such questions from the chair. When his decision has been appealed from, the question shall be put thus: "Will the High Court sustain the Chair in its decision?"

DEBATE.

27. Every member, when he speaks or offers a motion, shall rise and respectfully address the Chair, state his name and rank, or give his name and the name and number of the Court that he represents. While speaking, he shall confine himself to the question under debate, avoiding all personalities or indecorous language, as well as any reflection upon the High Court or its members.

28. Should two or more members rise to speak at the same time, the Chair shall decide which shall be entitled to the floor.

29. No member shall interrupt another while speaking, unless to call him to order.

30. If a member, while speaking, shall be called to order, at the request of the Chair he shall cease speaking, and take his seat until the point of order is determined, when, if permitted, he may again proceed.

31. No member shall speak more than once on the same question, until all the members wishing to speak shall have had an opportunity to do so, nor more than twice without permission of the Chair.

QUESTION OF VOTES.

32. No motion shall be subject to action until seconded and stated by the Chair.

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33. All motions must be in writing.

34. When a blank is to be filled, the question shall be taken, first, upon the highest sum or number, and the longest or latest time proposed.

35. Any member may call for the division of a question when the sense will admit of it.

36. When a question is before the High Court, no motion shall be received, unless to adjourn, to lay on the table, the previous question, to postpone indefinitely, to postpone to a certain time, to refer, or to amend, and shall have precedence in the order herein arranged—the first three of which shall be decided without debate.

37. After any question, except one of indefinite postpone-ment or the previous question, or one that the High Court has refused to reconsider, has been decided, any two members who voted on the prevailing side may, at the same or next session, move for a reconsideration thereof. No discussion of the main question shall be allowed until the question of reconsideration has been decided.

38. The previous question can be called for by two members, if seconded by a majority, and shall be put in this form: "Shall the main question be now put?" And, if carried, shall be taken on the amendments pending in their regular order.

39. When one-fifth of the members rise in favour of taking a question by yeas and nays, they shall be ordered to be so recorded.

40. Every member present shall vote on every question before the High Court, unless he is personally interested in the result, or has been excused by the High Court, or is otherwise incapacitated.

41. It shall require a two-thirds vote to carry a motion to alter or suspend the Order of Business for the remainder of a sitting, but no motion to suspend or alter any such Order of Business for a longer term shall at any time be put to vote.

42. All questions and votes before the High Court shall be determined by a majority of the votes cast, except as otherwise provided.

INSURANCE LAW.

1. (1). Each beneficiary member shall pay on or before the last day in each month, for the succeeding month, the following sums, according to age at the time of his admission into the Order :—

Between the Ages of	On \$500.	On \$1,000.	On \$1,500.	On \$2,000.
18 to 25	35c	60c	90c	\$1.20
25 to 30	40c	65c	98c	1.30
30 to 35	45c	70c	\$1.05	1.40
35 to 40	50c	85c	1.28	1.70
40 to 45	55c	\$1.00	1.50	2.00

(2). All those who were in good standing on the 1st of November, 1885, shall be rated as follows :—

Those under 25 years of age at date of initiation, as at age 18 to 25 years, and those over 25 years of age at date of initiation as at age 25 to 30;

(3). For the purpose of providing a fund out of which the Insurance claims are to be paid. It shall be the duty of the Financial Secretary to transmit the Insurance premiums for the month to the High Secretary, by draft, marked cheque, express or post office order, on or before the 10th day of each month, accompanied by the monthly statement, with the Court seal attached, on the form prescribed by the High Court or Executive Committee, and should the Financial Secretary fail to do so, it shall be the duty of the High Secretary to immediately notify the Court Deputy of said Court of the delinquency.

2. The High Secretary shall transmit weekly all Insurance moneys in his hands to the High Treasurer, who shall deposit the same in such chartered bank as shall be designated by the High Court or the Executive Committee, to the credit of the High Court, on Insurance account, and he shall, at the end of each month, cause to be published in the High Court organ a detailed statement of such receipts.

3. No part of the Insurance fund shall be withdrawn, unless upon a cheque, or cheques, duly signed by all members of the Executive Committee, the High Secretary, and countersigned by the High Treasurer, and under the seal of the High Court, except as in Section 5, providing for the payment of Insurance claims.

4. Upon satisfactory proof of the death of a beneficiary member in good standing, the wife, children or other designated payee or payees of the deceased shall receive the amount of Insurance as named in his Insurance certificate or certificates, which may be \$500, \$1,000, \$1,500 or \$2,000, such amount to be paid out of the Insurance Fund of the High Court.

5. On the death of a beneficiary member in good standing the Court Deputy of the Court shall immediately, under the signature of the Chief Ranger and Recording Secretary, and seal of the Court, send a notice of claim for Insurance to the High Secretary on the form prescribed by the High Court or Executive Committee, and also a Medical Certificate of death on the prescribed form to the Chairman of the Medical Board. The High Secretary shall after death claim papers have been received, accepted and duly filed, provided there is no valid objection to payment being made, issue a cheque on the Insurance fund of the Order, made payable to the designated payee or payees of the deceased brother, and, after making due entry of the same, transmit it to the High Chief Ranger, who will sign and send it, without delay, to the High Treasurer, who will complete it with his signature, and transmit it forthwith to the Court Deputy of the Court of which deceased brother had been a member, by him to be given to the beneficiary.

6. Should any beneficiary member change his occupation to that of a soldier in active service (except in case or cases of invasion, insurrection or rebellion), or sailor, or engage in the active manufacturing of gunpowder, nitro-glycerine, dynamite or other explosives of a like nature, or engage in mining operations of a character to create an extra hazardous risk, he shall give due notice to the Financial Secretary of the Court to which he may belong, and shall pay such additional sum as shall be equal to one-half of the regular rates charged in the

above scale so long as he shall continue in such service, trade or calling, and the Financial Secretary shall in the next monthly return, note such change.

7. Any beneficiary member wishing to increase the amount of his insurance, may do so by making application to his Court on the prescribed form, but such increase shall not, with the insurance originally secured, exceed in the aggregate \$2,000. The applicant shall be required to pass a medical examination and pay the examining physician's fee. Further, he must pay a fee of One Dollar as certificate fee, to be sent to the High Secretary, and a fee of 25 cents to pay for the expense of reviewing the medical application by the Medical Board. In the event of the applicant being rejected the fee of \$1.00 shall be refunded to him. Should the applicant be accepted he shall be charged for his increased insurance a premium according to his age at the time of the acceptance of his application.

8. Any member wishing to reduce the amount of his insurance, may do so by making application to his Court on the prescribed form, and surrendering his certificate for cancellation. The certificate shall be sent to the High Secretary, together with the notice and a fee of FIFTY CENTS, which the member shall pay, when a new certificate will be issued if necessary.

9. No Insurance Premiums shall be received by the Financial Secretary of Subordinate Courts until all dues are paid for the months to which the Insurance Premiums apply.

10. Any beneficiary member failing to pay his assessment (as laid down in Section 1) shall stand suspended and forfeit all claims on the Order, but may be reinstated as follows :

(1) If payment be made within thirty days thereafter.

(2) If payment be not made within thirty days, but within four months, it will, in addition to the payment of all arrearages for and during suspension, be necessary for such suspended member to again undergo a medical examination by an Examining Physician of the Order, upon the form prescribed by the High Court or Executive Committee, and the same to be accepted by the Medical Board.

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(3) If four months and not over five years elapse, in addition to the above requirements, he shall only be reinstated by a vote of two-thirds of the members present at a regular meeting of his Court.

(4) All payments for reinstatements on Insurance account, as defined in sub-sections 1, 2 and 3 of section 10, shall be forwarded with the next monthly return to the High Secretary.

11. Every Court in arrears for monthly assessments for thirty days shall stand suspended, but may be reinstated within three months by paying all arrearages for and during suspension, its beneficiary members having complied with sub-section 2 of section 10. If not reinstated within three months, in addition to the above, it can only be reinstated by consent of the Executive Committee.

12. Beneficiary members of Courts which have surrendered or forfeited their charter, who were in good standing at the time of such surrender or forfeiture of charter, shall, upon application to the High Secretary, if within thirty days and on payment of a fee of 50 cents, receive from the High Court a Clearance Card, and shall then be entitled to Insurance, provided they pay the Insurance Premiums and Fees to the High Secretary as they fall due.

13. Every Financial Secretary shall, on or before the 10th of each month, transmit to the High Secretary or District High Secretary, on prescribed forms, as follows, viz :—

(1) The amount of Insurance Premiums for the month.

(2) The names of beneficiary members initiated, joined by card and reinstated (with dates) during the preceding month.

(3) The names of all beneficiary members suspended, recommended for expulsion, also those having withdrawn by card or died (with dates).

14. In case where no person or persons are entitled to the insurance it will revert to the Insurance Fund of the High Court, and all claims not made within twelve months from date of death of the insured shall lapse and the insurance in such cases shall also revert to the High Court.

15. In the event of a death claim being made, and the Insurance Fund is insufficient to meet it, the Executive Committee is empowered to make a special assessment pro rata upon the beneficiary membership of the Order to meet the demand.

16. Any Court or beneficiary member found guilty, after due trial, of contravening any section of the Insurance Law, or violating any of the rules or usages of the Order, shall thereby forfeit, absolutely, all claim upon any insurance or other benefit fund of the Order, but may be restored to the privileges of the Order at the discretion of the High Court or of the Executive Committee.

17. Any beneficiary member who indulges in the use of intoxicants, opium or other narcotics, shall be liable to suspension, and expulsion, and any claim to insurance shall become void, if death is caused directly or indirectly by the personal use of intoxicating liquor, opium, or other narcotics.

18. The Executive Committee shall invest the Insurance Reserve Fund, in stocks or other securities of the Government of the Dominion of Canada, and the balance in debentures of Loan Societies or Companies, Provincial Government securities, or on deposits in Chartered Banks, or Loan Societies which loan on first mortgages on real estate only, or in municipal or school debentures.

19. A beneficiary member may at any time, when in good standing, change or surrender his Insurance Certificate and have a new one issued to such beneficiary or beneficiaries as he may direct, not in conflict with the provisions of the Insurance Law or statutory enactments, upon a payment of a fee of 50 cents. Such surrender and direction must be made in writing, signed by the member, and be forwarded under the seal of the Court to which such member belongs, with the Insurance Certificate, to the High Secretary. An Insurance Certificate cannot be made payable to a creditor nor be held in whole or in part, nor assigned to secure or pay any debt which may be owing by the member.

20. Where the age of a beneficiary member, as given at the date of admission, is incorrectly stated, and it subsequently

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appears that he was on that date over the age of 45 years, his contract of Insurance shall from its inception be null and void. Where, however, a beneficiary member was not at date of admission to the Order over the age of 45 years and yet a mistake was made in the statement of his age, without any intention to deceive, then the beneficiary or beneficiaries of such person under such contract shall not be entitled, after his death, to receive more than an amount which bears the same ratio to the sum that such beneficiary or beneficiaries would otherwise be entitled to recover as the premium proper to the stated age of such person bears to the premium proper to the actual age of such person, the said stated age and the actual age being both taken as at the date of the contract; but should such mistake be discovered during the lifetime of such person, he shall have the privilege of paying up all arrearages, with interest at six per cent., and his Insurance shall then rank for full amount of same.

AMENDMENTS.

21. No part of this Constitution shall be amended or annulled, except at the Annual Session of the High Court, and in the manner hereinafter prescribed.

22. Any proposition to amend this Constitution shall be presented in writing to the High Secretary, clearly setting forth the amendment, together with the section in full as it would appear if amended, at least three months previous to the Annual Session of the High Court, which shall be printed, and three copies thereof mailed to the Recording Secretary of each Subordinate Court, two months previous to such Annual Session, when it shall require a two-thirds vote of the representatives present before finally becoming law. All amendments passed shall come into force immediately, unless otherwise provided. The word "Constitution" shall be taken as meaning the entire contents of the Book, excepting the recommended By-laws.

Sick and Funeral Benefit Branch.

1. This fund shall be known as the Sick and Funeral Benefit Branch, and it shall be optional for any beneficiary member who has passed the Medical Board within thirty days to participate in its benefits, which are at the rate of three dollars per week for the first two weeks, and five dollars per week for the following ten weeks, a total period of twelve weeks within twelve calendar months, and thirty dollars on death towards funeral expenses.

2. A member joining this branch shall pay an enrollment fee of fifty cents, and thereafter on or before the last day of the month, for the next succeeding month, the monthly fee as follows :

From 18 to 25 years,.....	25 cents.
“ 25 to 30 “	30 “
“ 30 to 35 “	35 “
“ 35 to 40 “	40 “
“ 40 to 45 “	45 “

3. The above monthly fee shall become due and be payable to the Financial Secretary with the Insurance premiums.

4. The Financial Secretary shall remit the fees for Sick and Funeral Benefits with the Insurance premiums to the High Secretary.

5. The enrollment fee to the Sick and Funeral Benefit Branch shall not apply to members in good standing in the Order on July 31st, 1896.

6. It is specially provided that members in good standing at the date of this law coming into force shall be rated as at the age of their initiation into the Order, provided that application be made on or before December 31st, 1896.

7. No member shall receive any sick benefits until he shall have been ill or disabled two full weeks, but when he shall have been ill two full weeks he shall then be entitled to benefits for the whole time of his illness. After the first two weeks he shall be paid for each week or part of a week. A week shall consist of seven days.

8. No member shall be entitled to any sick benefits unless

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his sickness shall have been duly certified to by the Court Physician or by some duly qualified physician, or if his illness has been brought on by intemperance or immoral habits.

9. On the first day of an illness a member shall notify the Chief Ranger, Financial Secretary, or Sick Committee, of such illness or injury and the nature thereof.

10. Any member failing to give the notice provided for in the next preceding section shall not be entitled to any benefits, except from the date at which he does give such notice.

11. Any member in the Sick and Funeral Benefit Branch may retire from it at any time, by giving notice to the Financial Secretary of his Subordinate Court.

12. Any member failing to pay the fees in the Sick and Funeral Benefit Branch at the time laid down by the laws of the Order shall stand suspended in that department, but may be reinstated without passing a medical examination if payment be made within thirty days.

13. Any member who has been suspended, or has voluntarily retired from the Sick and Funeral Benefit Branch for a longer period than thirty days, may become enrolled again if he applies on the necessary form, after passing the required examination and paying the enrollment fee.

14. On the death of a brother who was a member of the Sick and Funeral Benefit Branch, and was in good standing at the time of his death, the sum of thirty dollars shall be paid to the Subordinate Court of which he was a member, to be applied to his funeral expenses, or be paid to the beneficiary or beneficiaries.

15. The Sick and Funeral Benefit Branch Laws shall come in force on and after the 1st of August, 1896.

16. All members at present in the Order may be admitted to the benefits of this Fund at the age at which they joined the Order, upon making application in due form within six months from 1st of July, 1896.

17. The High Court shall not be responsible for any sick and funeral benefits under Subordinate Court By-laws, or for any sick and funeral benefits other than as above provided.

Constitution of District High Courts.

1. Each District High Court shall be organized under a charter to be issued by authority of the High Court.
2. The elective officers of each District High Court shall be :
 - A District High Chief Ranger.
 - A District High Vice Chief Ranger.
 - A District High Secretary.
 - A District High Treasurer.
 - A District High Chaplain.
 - An Auditor and three members of an Executive Committee.
3. The officers of the District High Court shall make such returns as the Executive Committee of the High Court may require.
4. (1) When the beneficiary membership of the Order in any Province, or in any two or more Provinces and Territories of the Dominion of Canada, exceed one thousand in good standing, a District High Court, for the management of the Order in such parts of the Dominion, may be formed, subject to the following conditions :—
 - (2) The consent and desire of a majority of the Courts, representing two-thirds of the members of the Order within the part or parts of the Dominion for which the District High Court is sought, must be had and certified to over the signature of the Chief Ranger and Recording Secretary, and attested to by the seal of each of the Courts representing such majority.
 5. When the consent and desire of such Courts, representing such membership, or the majority thereof, as stated in the next preceding section, certified as above, has been received by the High Chief Ranger, he shall, by and with the consent of the Executive Committee of the High Court, within a reasonable time after the receipt of the notice of such desire and consent to form a District High Court, issue a charter therefor, and call a meeting of duly appointed representatives of the

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Courts within the territory for which such District High Court is proposed to be established, by giving at least thirty days' notice to such Courts of such meeting, stating the purpose for which such meeting is called, and the place and time of such meeting.

6. Such meeting shall be called at some convenient place within the territory of the proposed District High Court.

7. When such meeting is convened it shall be presided over by the High Chief Ranger or his special deputy, and if two-thirds of the beneficiary membership of the Order within such territory are still desirous of forming a District High Court, and so declare by the votes of representatives as are present or by a certificate under the hands of the Chief Ranger and Recording Secretary and attested by the seal of any Court not represented, the representatives present may proceed to organize such District High Court by electing the officers thereof, and the resolution so passed at such meeting shall be the authority of the High Chief Ranger, either in person or by his Deputy, to install the officers, who shall be then installed, and for the High Chief Ranger and the High Secretary to issue the necessary supplies for the District High Court.

8. Immediately after the installation of the officers of any such District High Court, the Subordinate Courts within its jurisdiction shall be notified by the High Secretary of such fact, after which it shall be the duty of such Subordinate Courts to render due obedience to all lawful commands and orders of the said District High Court and its officers.

9. Each Subordinate Court shall be entitled to the same number of representatives to any meeting called for the organization or any meeting of a District High Court as it is entitled to by the Constitution of the Order to High Court.

10. The Subordinate Courts and their Officers, within the jurisdiction of District High Courts, shall make all returns of Insurance moneys and moneys for reinstatements on Insurance account, and for the Sick Benefit Branch Fund, and all other returns to the District High Secretary, to be dealt with by him as directed in the Constitution and Laws of the Order.

11. A District High Court, duly and legally organized as set forth in the preceding sections, shall have power :—

(1) To make Laws and Regulations for its own government and Rules and Regulations for the government and guidance of the Order within its jurisdiction.

(2) To elect and appoint its own Officers and to make Laws to govern them.

(3) To grant dispensations for the organization and institution of Subordinate Courts within its jurisdiction, the charter thereof to be issued from and to have the seal of the High Court and the signatures of the High Chief Ranger and High Secretary, and to suspend Charters of Subordinate Courts for cause.

(4) To collect all charter fees, medical fees, and other lawful charges, Insurance and Sick Benefit Funds from the Subordinate Courts and members within its jurisdiction.

12. It shall be the duty of the District High Court :—

(1) To conform to and be guided by the Constitution and Laws of the Order, and to submit a copy of its Laws, Rules and Regulations to the Executive Committee of the High Court for its approval.

(2) To make such returns as may be called for by the High Court or the Executive Committee of the High Court.

(3) To enforce a strict obedience to the Constitution and Laws of the Order, and of the regulations of the High Court, and to the mandates of the High Chief Ranger and District High Chief Ranger, on the part of the Subordinate Courts and members of the Order within its jurisdiction.

(4) Upon receipt of money from Subordinate Courts the District High Secretary shall make due entry of same in books kept for that purpose, and transmit weekly such moneys to the District High Treasurer, who shall deposit the Insurance and Sick Benefit moneys to the credit of the High Court, in such chartered bank or other monetary institution as the High Court or its Executive Committee may approve of. He shall forward to the High Secretary at the end of each

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(5) The District High Treasurer and District High Secretary shall each furnish good and sufficient bonds for the faithful discharge of their duties, satisfactory to the Executive Committee of the High Court, which bonds shall be paid for by the High Court.

13. All the supplies required by District High Courts for their own use, or for the use of Subordinate Courts under their jurisdiction, which the High Court keeps in stock, must be procured by the District High Courts from the High Court, and all supplies as aforesaid, required by Subordinate Courts within the jurisdiction of District High Courts, shall be procured from the District High Courts.

14. The High Court shall furnish to the District High Courts all supplies at five per cent. above cost.

15. The District High Courts shall furnish to the High Secretary statements of all sums received by such District High Courts on Capitation Tax account, and other moneys received on High Court account for the half-years ending the last days of December and June in each Forestric year.

16. District High Courts shall raise money only for necessary current expenses.

17. The Subordinate Courts within the jurisdiction of a District High Court shall remit all moneys for Insurance by Post Office Order, Express Order, Marked Check or Bank Draft, payable to the District High Secretary, as provided for in the Insurance Law.

18. Every District High Court shall be entitled to retain all charter fees, 75 per cent. of the Capitation Tax, 50 per cent. of the certificate fees, and all the medical fees levied or received from Courts and members within its jurisdiction, and it shall pay for organizing and all other expenses within its own jurisdiction.

19. (1) Every District High Court shall meet annually, not later than the fourth Tuesday in January, for the transaction of business within its authority, the election and appointment

of officers, and may adjourn from day to day until the business of the Court is completed.

(2) The Executive Committee of the High Court shall keep on investment in Manitoba a portion of the surplus Insurance moneys belonging to the Order, provided the same can be invested to the same advantage as elsewhere.

20. The Executive Committee of each District High Court shall be composed of the District High Chief Ranger and District High Vice Chief Ranger, and the three elected members, and it shall be the duty of the District High Secretary to attend all meetings of such Committee and take the minutes thereof, and to attend to all such business as such Committee may direct, and it shall be the duty of the District High Treasurer to attend such meetings when required. Any officer not *EX OFFICIO* a member of such Committee shall be eligible for election.

21. The District High Chief Ranger-elect shall, immediately after his installation to office, appoint a member of the Order to act in conjunction with the Auditor elected as an Audit Committee, and it shall be their duty to audit all the District High Court accounts quarterly, and at such other times as they may be required by the Executive Committee.

22. The District High Chief Ranger, before calling the Annual Session of the District High Court to order, shall appoint District High Court Senior and Junior Woodwards, District High Court Senior and Junior Beadles, and a District High Marshal, and after calling such session to order he shall appoint the following officers and committees: A District High Messenger, District High Conductor, a reporter for the official organ, and as many other reporters as may be desired, and any *PRO TEM.* appointments where officers may be absent.

23. The business of the District High Court shall be conducted according to the same rules of order as the business of the High Court.

24. The duties of the several officers and committees of the District High Court in their jurisdiction, shall be similar to the duties of like officers and committees of the High Court, subject to the qualifications herein contained.

DISTRICT DEPUTIES.

25. The District Executive Committee shall, on the recommendation of a majority of the Courts in districts where a District Deputy High Chief Ranger may be appointed, appoint some qualified brother as District Deputy High Chief Ranger thereof, and should such Courts or any of them fail to make such recommendation then the appointment shall be at the discretion of the District Executive Committee.

DISTRICTS.

26. The Districts for which District Deputy High Chief Rangers may be appointed by the District Executive Committee shall be such cities or divisions of cities, towns or villages in which two or more Courts are established.

DISTRICT DEPUTY HIGH CHIEF RANGERS.

27. (1). The District Deputy High Chief Rangers shall visit each Court within their respective districts at least once a year and at any time when requested to do so.

(2). He must have attained the rank of Past Chief Ranger, and cannot hold any other office in the Court.

(3). He shall give decision on points of law when appealed to, subject to appeal first to the District High Chief Ranger, second to the District High Court Executive Committee, third and final to the High Court of Canada, which appeals shall be in the order named.

(4). He shall enforce a strict adherence to the Constitution, Laws and Usages of the Order, and an obedience to the District High Court.

(5). In the absence of the District High Chief Ranger, or other superior officers, he shall install the officers.

(6). He shall send a report of all his official acts to the District High Chief Ranger at least once a term, and make such suggestions as he may deem to be in the interests of the Order.

(7). A District Deputy High Chief Ranger shall hold office until his successor is appointed, unless his commission has been previously revoked for cause.

COURT DEPUTIES AND THEIR DUTIES.

28. (1) Each Subordinate Court, excepting in cities, towns and villages where two or more Courts are established, at the last meeting in December of each year, shall select a brother of the Court for recommendation to the Executive Committee for appointment as Court Deputy.

(2) The brother recommended for such office must have attained the rank of Past Chief Ranger, and cannot hold any other office in the Court.

(3) A Court Deputy shall be regular in his attendance at the meetings of his Court.

(4) He shall be the medium through whom all official communications from the District High Court, not otherwise provided for, shall come for each Court.

(5) He shall give decisions on points of law when appealed to, subject to appeal first to the District High Chief Ranger, second to the District High Court Executive Committee, third and final to the High Court of Canada, which appeals shall be in the order named.

(6) He shall enforce a strict adherence to the Constitution, Laws and Usages of the Order, and an obedience to the District High Court.

(7) In the absence of the District High Chief Ranger, or other superior officers, he shall install the officers.

(8) He shall send a report of all his official acts to the District High Chief Ranger at least once a term, and make such suggestions as he may deem to be in the interests of the Order.

(9) He shall lay before his Court promptly all official communications received, and perform such other lawful duties as the Constitution or Laws of the Order may require, or as the District High Chief Ranger or the District High Court Executive Committee may from time to time direct.

(10) A Court Deputy shall hold office until his successor is appointed, unless his commission has been previously revoked for cause.

AMALGAMATION OF COURTS.

29. Any two or more Subordinate Courts desiring to do so may amalgamate, when in their opinion it would be to the interest of the Order for such Courts to do so. Such amalgamation shall be effected by each Court appointing a committee of three to arrange the terms therefor. The joint committee, if favorable to amalgamation, shall report the terms and conditions agreed upon to their respective Courts for adoption. If the Courts desiring to amalgamate agree to the terms and conditions proposed, and adopt the recommendations of the joint committee, the same shall be reported to the District High Chief Ranger, and, if approved by him, he shall issue a dispensation authorizing the amalgamation. The Courts shall meet in convention at the place and time appointed for the purpose of amalgamating, which shall take place under the supervision of the District High Chief Ranger, or a Deputy appointed by him, who shall install the officers, and transmit to the District High Secretary, the charters, dispensations and seals of the amalgamated Courts, except those of the Court under which they are to work. The Secretary of the new Court shall, within ten days after the amalgamation, forward to the District High Secretary, under seal, the list of the names of the members on the record book of the new Court. The funds, books and all other property of the amalgamated Courts shall be the property of the new Court, and the new Court shall be liable for all debts of the Courts so amalgamated.

AMENDMENTS.

30. No part of this Constitution shall be amended or annulled, except at the Annual Session of the High Court, and in the manner hereinafter prescribed.

31. Any proposition to amend this Constitution shall be presented in writing to the High Secretary, clearly setting forth the amendment, together with the section in full as it would appear if amended, at least three months previous to the Annual Session of the High Court, which shall be printed, and three copies thereof mailed to the Recording Secretary of each Subordinate Court, two months previous to such Annual Session, when it shall require a two-thirds

vote of the representatives present before finally becoming law. All amendments passed shall come into force immediately, unless otherwise provided. The word "Constitution" shall be taken as meaning the entire contents of the Book, excepting the recommended By-laws.



Constitution of Subordinate Courts.

SUBORDINATE COURTS.

1. A Subordinate Court shall, at its institution, consist of at least ten beneficiary members, and after the institution of a Court a Dispensation shall be granted by the High Chief Ranger, under the seal of the High Court, except where a District High Court has been organized, when such Dispensation shall be granted by the District High Chief Ranger, under the seal of the District High Court, which Dispensation shall have full force and effect until the next Annual Session of the High Court, or District High Court, when the privileges therein granted shall be subject to confirmation or revocation by the High Court or District High Court whose Chief Ranger granted the same, when, if confirmed, a Charter shall be issued by the High Court. It cannot surrender its Charter as long as five beneficiary members in good standing object thereto. Should the beneficiary membership of a Court be less than five they shall surrender the Charter and affiliate with the High Court, provided they pay the Insurance premiums and annual fees as they fall due, and provided they affiliate at the earliest possible period with some Subordinate Court.

FEES PAYABLE BY CHARTER MEMBERS.

2. (1) The fees payable by Charter members for each Court instituted shall be Charter fee, \$60 ; except within the jurisdiction of a District High Court, when an additional Organization fee of not exceeding one dollar per member may be charged under the authority of such District High Court.

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(2) Medical Examination fee for each applicant for \$500 or \$1,000 Insurance, not less than \$1; for \$1,500 or \$2,000 Insurance, not less than \$1.50.

(3) High Court Medical fee, 25c.

(4) Certificate fee,	\$500.00 or \$1,000.00 Insurance ...	\$1.00
"	"	1,500.00 " ... 1.50
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(5) Sick and Funeral Benefit Fee, 50 cents.

(6) Each beneficiary member shall, on or before the last day of each and every month, pay to the Financial Secretary at least the next month's Insurance premiums and such other fees and dues as may be required by the Constitution and Laws of the Order.

(7) Each member enrolled in the Sick and Funeral Benefit Branch, shall, on or before the last day of each month, pay to the Financial Secretary at least the next month's sick and funeral benefit payment.

(8) Any Charter member who brings in one or more new members by initiation within ninety days after the Court is instituted, shall be entitled to the Initiation fee, provided that the amount in the aggregate does not exceed his proportion of the cost of the Charter.

CLASSES OF MEMBERS.

3. (1) The membership of a Subordinate Court shall consist of beneficiary and social members.

(2) The beneficiary members shall be composed of those who have been duly and legally admitted to membership between 18 and 45 years of age, whose medical examination shall have been accepted by the Medical Board, and who at the time of their initiation and approval of the Medical Application by the Medical Board, were between the ages of 18 and 45 years, and shall have paid all the fees provided for in the Constitution and Laws.

(3) Social members are those who have been initiated into a Court, whose medical examinations have been rejected by the Medical Board, and such persons as have rendered special service to the Order and who have passed a satisfactory ballot.

(4) Social members shall be entitled to participate in the social features of the Order and have a voice in all matters coming before the Court, but shall not be entitled to vote or hold the office of Chief Ranger, Vice-Chief Ranger, or be eligible as a representative to the High Court, or receive any financial benefits, and shall pay not less than \$1.00 per year dues.

INSTITUTING OFFICERS.

4. The Instituting Officer shall, if requested, take a ballot collectively of the signers of the application for dispensation to ascertain whether or not they will accept as members all the signers of the application. Should three or more black balls be cast, he shall order an individual ballot, taking the signers alphabetically. Should three or more balls appear against any one candidate, he shall have all his fees, except his medical examination fees, returned to him forthwith, and forfeit all right to participate further in the ballot. The scrutineers of said ballot shall be the Instituting Officer in conjunction with an applicant agreed upon by two-thirds of the signers of the application.

5. A Court shall not adopt the name of an existing Court, nor be named after a living person.

OFFICERS AND THEIR DUTIES.

6. The elective officers of a Subordinate Court shall consist of a Chief Ranger, Vice-Chief Ranger, Financial Secretary, Recording Secretary, Treasurer, Chaplain, Auditor, three Trustees, Senior and Junior Woodwards and Senior and Junior Beadles and, at the organization of a new Court, a Past Chief Ranger, who shall serve a regular term each, and where such are employed one or more Court Physicians, who shall be members of the Order, if practicable.

DISTRICT DEPUTIES.

7. The Executive Committee shall, on the recommendation of a majority of the Courts in any district where a District Deputy High Chief Ranger may be appointed, appoint some duly qualified brother as District Deputy High Chief Ranger thereof, and should such Courts or any of them fail to make such recommendation then the appointment shall be at the discretion of the Executive Committee.

DISTRICTS.

8. The districts for which District Deputy High Chief Rangers may be appointed by the Executive Committee shall be such cities or divisions of cities, towns and villages in which two or more Courts are established.

DISTRICT DEPUTY HIGH CHIEF RANGERS.

9. (1) The District Deputy High Chief Rangers shall visit each Court within their respective districts at least once a year and at any time when requested to do so.

(2) He must have attained the rank of Past Chief Ranger and cannot hold any Subordinate Court office.

(3) He shall give decisions on points of law when appealed to, subject to appeal, first to the High Chief Ranger, second to the Executive Committee, third and final to the High Court of Canada, which appeals shall be in the order named.

(4) He shall enforce a strict adherence to the Constitution, Laws and Usages of the Order, and an obedience to the High Court.

(5) In the absence of the High Chief Ranger, or other superior officers, he shall install the officers.

(6) He shall send a report of all his official acts to the High Chief Ranger at least once a year, and make such suggestions as he may deem to be in the interests of the Order.

(7) A District Deputy High Chief Ranger shall hold office until his successor is appointed, unless his commission has been previously revoked for cause.

COURT DEPUTIES.

10. (1) Each Subordinate Court, excepting in cities, towns and villages where two or more Courts are established, at the last meeting of December in each year, shall select a brother of the Court for recommendation to the Executive Committee for appointment as Court Deputy.

(2) The brother recommended for such office must have attained the rank of Past Chief Ranger, and cannot hold any other office in the Court.

(3) A Court Deputy shall be regular in his attendance at the meetings of his Court.

(4) He shall be the medium through whom all official communications from the High Court, not otherwise provided for, shall come for each Court.

(5) He shall give decisions on points of law when appealed to, subject to appeal, first to the High Chief Ranger, second to the Executive Committee, third and final to the High Court, which appeals shall be in the order named.

(6) He shall enforce a strict adherence to the Constitution, Laws and Usages of the Order, and an obedience to the High Court.

(7) In the absence of the High Chief Ranger, or other superior officers, he shall install the officers.

(8) He shall send a report of all his official acts to the High Chief Ranger at least once a year, and make such suggestions as he may deem to be in the interests of the Order.

9. He shall lay before his Court promptly all official communications received, and perform such other lawful duties as the Constitution or Laws of the Order may require, or as the High Chief Ranger or the Executive Committee may from time to time direct.

CHIEF RANGER.

11. (1) The Chief Ranger shall preside at all meetings of the Court, preserve order and decorum, inflict all fines for the infraction of rules, sign all orders for the payment of moneys, after they shall have been voted by the Court, make all promotions, appointments, appoint all Committees provided for in the Constitution and By-Laws, or ordered by the Court, see that justice is done to all parties, and that the laws of the Court are strictly and impartially enforced.

(2) He shall allow appeals to be taken from his decisions, and put the same to the Court in the usual parliamentary manner, and perform such other duties as may be required of him by the Charges and the Constitution and the By-Laws of the Court.

(3) He shall immediately after his installation appoint a Committee on Finance, and an Auditor who shall hold office during such term of appointment.

(4) He shall appoint all Committees on Candidates, except one on each committee, who shall be appointed by the Vice Chief Ranger.

VICE CHIEF RANGER.

12. The Vice Chief Ranger shall assist the Chief Ranger in the duties of his office, and in his absence preside at the meetings and perform such other duties as may be laid down in the Charges and Constitution, and in the absence of both the Chief Ranger and Vice Chief Ranger, the senior Past Chief Ranger present, shall preside.

FINANCIAL SECRETARY.

13. It shall be the duty of the Financial Secretary to keep just and true accounts between the Court and its members in proper books, to receive all moneys and pay the same over forthwith to the Treasurer, taking his receipt for the same. He shall transmit to the High Secretary, on or before the 10th of each month, a statement on the prescribed form, of the number of members initiated, suspended, withdrawn or dead, together with the amount due on Insurance Account and Sick and Funeral Benefit Branch Account. He shall supply the Court Physician (where such is employed) quarterly with the names of the members received into or suspended from the Court; forward to the High Secretary all corrections and additions for the mailing list of THE FORESTER, on the prescribed form, and do such other things as are required by the By-laws of the Court. He shall receive such salary for his services as the Court may determine. He shall give good and sufficient bonds for the faithful performance of his duties.

RECORDING SECRETARY.

14. It shall be the duty of the Recording Secretary to keep an accurate minute of the proceedings of the Court, enter them in a proper book for that purpose, conduct all correspondence, issue all notices, except those pertaining to the Financial Secretary's office, sign all orders on Treasurer for moneys voted by the Court, inform all candidates of their

election or rejection, and perform such other duties as may be ordered by the Court, and he shall receive such salary as the Court may determine.

TREASURER.

15. It shall be the duty of the Treasurer to receive from the Financial Secretary all moneys paid into the Court, giving his receipt for the same; pay all orders drawn on him, when properly signed by the Chief Ranger and Recording Secretary, and attested by the seal of the Court; to keep and render a proper account of all moneys received and paid by him on General, Insurance and Sick and Funeral Benefit Branch accounts; to deposit the funds in such bank as the Court may direct, to the credit of and in the name of the Court; and he shall give good and sufficient bonds for the faithful discharge of his duties.

CHAPLAIN.

16. It shall be the duty of the Chaplain to attend at the altar, and conduct the devotional exercises of the Court.

WOODWARDS.

17. It shall be the duty of the Woodwards to take charge of the regalia and other property of the Court, and to assist in the introduction of candidates for initiation, and to look after and report on the condition of such members of the Court as may be sick or in any wise disabled.

BEADLES.

18. (1) The Senior Beadle shall attend at the inner door of the Court Room, and see that no brother enters or retires while the Court is in session, unless by permission of the Chief Ranger, and such brother enters in proper regalia and in possession of the Password.

(2) The Junior Beadle shall have charge of the ante-room, and remain at the outer door during the initiation of candidates, and on any other occasion when required to do so.

COURT AND EXAMINING PHYSICIANS.

19. (1) Where a Court makes provision for medical attendance for its members it shall be the duty of the Court Physician to perform such duties as are required by the By-laws of the Court.

(2) The Court Physician shall sign the certificate necessary to enable a member of the Sick and Funeral Benefit Branch to draw the sick benefits from the High Court.

(3) Members of the Order employing other than the Court Physician shall present the certificate of the same, who in all cases must be a regularly qualified Physician, and such certificate shall be accepted on the same conditions as if it were signed by the Court Physician.

(4) Each Subordinate Court shall at the last meeting in December of each year, select one or more duly qualified medical practitioners, (who shall be members of the Order if practicable) for recommendation to the Executive Committee for appointment as Examining Physician, unless such has already been appointed, who, upon approval of such Executive Committee, shall receive a commission authorizing him, or them, to examine and report upon all applications for membership in such Court or Courts as are mentioned in such commission and, where a Court Physician is not employed, to sign the certificate necessary to enable a member of the Sick and Funeral Benefit Branch to draw the sick benefits from the High Court, said certificate to be as in "Form L" or equivalent thereto. No physician will be considered qualified to examine applicants for the Order, except in the case of the organization of new Courts, unless he is duly appointed as aforesaid under the seal of the High Court, and signature of the High Chief Ranger and High Secretary, and countersigned by the Chairman of the Medical Board; provided that where there is not a physician in the jurisdiction of a Court who is eligible by age for admission into the Order, that such may be admitted as honorary members. For good and sufficient reasons the commission of any Examining Physician may at any time be cancelled by the High Chief Ranger, subject to the approval of the Executive Committee at its next regular meeting. It shall be the duty of the Examining Physician to carefully examine all candidates who may present themselves for examination for the purpose of being admitted to membership in the Court or Courts for which he holds a commission. All examinations must be made upon the prescribed form, and the answers to all questions must be in the Medical Examiner's own handwriting.

AUDITORS.

20. The Auditors' duties shall be to audit, semi-annually, or any time when called upon to do so, the accounts of the Financial Secretary and Treasurer and all other officers charged with the receipt and expenditure of money of the Court, and make a written report thereon.

FINANCE COMMITTEE.

21. The Finance Committee shall consist of three members, whose duty it shall be to inspect and report upon all accounts referred to them.

TRUSTEES.

22. The Trustees shall have the general supervision of all the property of the Court, they shall invest in such securities as the Court may direct, such sums as it orders to be drawn from the Treasury for that purpose; they shall have the custody of all securities of money loaned or invested; they shall collect or realize all such sums where so directed by the Court; they shall collect all interests, rents, or other moneys arising from said investments, and pay the money collected by them to the Financial Secretary; they shall on the last stated meeting at the close of every term, report their transactions to the Court and make an inventory of all property of the Court. They shall give due and sufficient bonds for the faithful discharge of their duties.

SICK COMMITTEE.

23. The Sick Committee shall consist of the Chief Ranger, Vice Chief Ranger, Chaplain, the Woodward and the Beadles, whose duty it shall be after they have received notice of the sickness of a brother to see that he is visited once each day during his illness by at least one member of said Committee, if so advised by a duly qualified physician. The Committee shall report the condition of the sick brother to the Court at each regular meeting, and see that he is properly cared for during his illness and perform such other duties as are set forth in the by laws of the Court.

MEMBERSHIP.

24. A candidate for initiation must have attained the age of eighteen years, and shall not have passed his forty-fifth birthday anniversary at date of initiation and approval of his application by the Medical Board, and be of sound health, of good moral character, sober, and believe in the existence of a Supreme Being, the Creator and Preserver of the Universe. Any person desiring to unite with the Order must apply to the nearest Court to which he resides, except in cities, towns and villages in which there are more than one Court, in which case he may apply to any Court in such city, town or village, provided that he shall have resided within the jurisdiction of such Court for the term of six months immediately preceding the date of his application. Provided, further, that any person may apply to the Court to which it would be most convenient for him to attend, with the consent of the Court within whose jurisdiction he resides, or the High Chief Ranger, on appeal.

25. The name of the person offered for membership, with his age, residence and occupation, must be proposed in writing by a member at a regular meeting and upon the prescribed form, signed by the applicant, and entered upon the record, together with one dollar and twenty-five cents as part of the initiation fee (one dollar of which shall be returned to the candidate, if rejected by the Medical Board), and forthwith his application shall be referred to a Committee of three members for investigation, who shall report at that or the next succeeding regular meeting, when, if favourable, he shall be balloted for with ball ballots, and if not more than two black balls appear against him he shall be declared elected; if three or more appear he shall be rejected; if elected he may then be initiated and shall present himself before the Court Physician for examination within one week, if not examined before initiation. It is obligatory upon the candidate that he present himself for initiation within one month from the time of the confirmation of his medical examination, provided that if he should go beyond the month he must again be examined by the Examining Physician; if three months elapse he must make a new application. This rule is also to apply to charter members in the institution of new Courts.

26. Any member of the Order who has made any false or incorrect statement, material to the contract, in his application for admission, or who has untruthfully or incorrectly answered any question appearing on his Medical Examination paper, or suppressed or concealed any fact or circumstance connected with his life and history, or the life and history of his family or antecedents, which, had it been known by or divulged to the Order, would have disqualified him for membership, or who is guilty of drunkenness, or the habitual use of opium or other narcotics, shall be liable to suspension or expulsion from the Order, and the Court Deputy of the Subordinate Court of which he is a member shall forthwith, after making the discovery, or being apprized of any such fact, report the same, with full particulars to the High Chief Ranger, and in default, after obtaining such information and neglecting or refusing to report the same as aforesaid, the Court Deputy shall be subject to the penalties incident to the offence of a violation of the Constitution.

27. A beneficiary member applying for admission by card shall deposit the same with an application to the Court, also certificate of good health, as per form "M," from the Court or Examining Physician of the Court that he desires to join, which shall be referred to a committee and disposed of as provided by section 25 for other applicants.

28. If the Chief Ranger has reason to believe that a mistake has been made in balloting for a candidate, he can order the ballot to be retaken, and any member of the Court present may ask that the same be passed a second time, to test the correctness of the first one. A favorable ballot may be reconsidered at any meeting prior to the admission of the candidate, provided a majority of the members present agree.

29. A proposition for membership may be withdrawn previous to the report of the Committee to whom it had been referred, but it cannot be withdrawn after the Committee has once reported thereon.

30. When a candidate has been rejected by ballot, notice thereof shall be sent without delay to the High Secretary, stating name, age, occupation and residence, and he cannot be proposed again in any Court for the space of six months

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after such rejection. This section shall not apply to any applicant for admission by card or reinstatement, who may, after rejection, be proposed again at any time after rejection.

31. A beneficiary member suspended for any cause, excepting suspension for non-payment of dues, Sick and Funeral Benefit Fees and Insurance premiums, can be reinstated only by vote of the Court from which he was so suspended, and with the consent of the High Chief Ranger or Executive Committee, neither can he be received into any other Court without the consent of the High Chief Ranger, the Executive Committee, or the Court suspending him, and in addition thereto he shall pass a regular medical examination and be accepted by the Medical Board, should the suspension be for a longer period than thirty days.

32. A beneficiary member having been expelled, may be reinstated to his former condition by being duly proposed therefor at a regular meeting of the Court from which he was expelled, his case referred to a committee who shall report at the next regular meeting, when a vote shall be taken by ball ballots, and if two-thirds of the beneficiary members present are in favor of reinstatement, it shall be referred to the High Chief Ranger and the Executive Committee for approval, and, if approved, he may again be admitted upon payment of all Insurance arrears and such dues as the Court may direct, and he must in all cases be re-examined and his medical application must be approved by the Medical Board.

33. A beneficiary member suspended for non-payment of dues, fines, Sick and Funeral Benefit Fees, assessments or Insurance premiums, can only be reinstated as provided for in the Insurance Law, but no member shall be entitled, by such reinstatement, to sick benefits for the term of sickness, if under suspension at the time when taken with such sickness.

34. No beneficiary member shall be considered in good standing in the Order unless he shall have paid all dues, fines, assessments and Insurance premiums, and Sick and Funeral Benefit Fees, if a member of the Sick and Funeral Benefit

Branch, as provided for in the Constitution and Laws of the Order, and otherwise complying with the By-laws of his Court.

CARDS.

35. Any beneficiary member of the Order, clear of all charges for which he may be tried and suspended, wishing to withdraw from his Court and join another, may apply for and receive a Card of Clearance therefrom, stating his rank in the Order, by paying all dues, Insurance premiums and Sick and Funeral Benefit Fees, providing he is a member of the Sick and Funeral Benefit Branch, for the time for which it is granted, and a brother receiving such Card shall deposit the same with a Court within whose jurisdiction he resides, but a member having received a Clearance Card shall be under the control and jurisdiction of the Court issuing the Card until it has been accepted by another Court. A member being unable to deposit his Card in another Court before it expires, may return it to the Court granting it and pay his fees and dues as usual, but the brother must return his Card within thirty days next after its expiration.

36. Any beneficiary member may at any time apply for and receive a Travelling Card from the Subordinate Court to which he belongs, he paying, at the same time, all Court dues, Insurance premiums and Sick and Funeral Benefit Fees, providing he is a member of the Sick and Funeral Benefit Branch, for the whole period for which such Card is granted. No Travelling or Clearance Card, however, shall be granted for a longer period than six months, but may be renewed from time to time upon payment of dues and Insurance premiums, and during the continuance of such Card the member holding the same shall be amenable to the laws of his Court and of the High Court.

37. A member wishing to withdraw from membership in the Order shall be entitled to and receive from the Court a Withdrawal Card, stating his rank in the Order and the reason why such Card is granted, but no Card shall be granted unless all dues, fines, assessments, Insurance premiums and Sick and Funeral Benefit Fees are paid to the date of its being applied for, and the brother clear of all charges for which he may be tried or suspended.

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NOMINATION AND ELECTION OF OFFICERS.

38. The nomination of officers and representatives to High Court shall take place at the last two regular meetings in each year, and the election shall take place at the last regular meeting in the month of December, and the installation at the first meeting in the month of January. In case only one candidate be nominated for an office at the time of the election, the Chief Ranger shall order one ballot to be cast for such nominee, and declare him elected.

39. The election of officers of a Subordinate Court and representatives to High Court shall be by ballot, and a majority of the legal ballots cast shall be necessary to elect. At every election the Chief Ranger shall appoint two Tellers and one Inspector, who shall count the votes and announce the result.

40. No brother shall be eligible to the office of Chief Ranger (except at the institution of new Courts) unless he is a beneficiary member and has served a regular term in some subordinate office in a Court of the Order.

41. All officers shall be clear of charges on the books previous to installation.

42. The duties of the various officers shall be as laid down in the charges of their office, and as specified in the Constitution and By-laws of the Court, and any officer who shall, through neglect, absent himself for three successive regular meetings of his Court, his office may be declared vacant by a two-thirds vote of the members present at any regular meeting of the Court.

43. Vacancies in any elective office may be filled by the Court at any time after such vacancy has been declared, and the member who shall serve in such office for the residue of the term shall be entitled to the full honors of the term.

FEES AND DUES.

44. (1) The fee for initiation shall not be less than two dollars.

(2) Admission by Card or High Court Certificate not less than one dollar.

(3) Medical Examination fee for each applicant for \$500 or \$1,000 Insurance, not less than \$1.00 ; for \$1,500 or \$2,000 Insurance, not less than \$1.50.

(4) Certificate fee for \$500.00 or \$1,000.00 Insurance	\$1.00
" " " " "	1.50
" " " " "	2.00

(5) If the member takes the Sick and Funeral Benefits, an enrollment fee of 50 cents.

(6) For clearance, withdrawal or travelling cards 25 cents.

(7) Not less than two dollars for annual dues and such other assessments as are provided for by the Constitution and By-laws of the Court.

(8) Each beneficiary member shall, on or before the last day of each and every month, pay to the Financial Secretary at least the next month's Insurance premiums and, if enrolled in the Sick and Funeral Benefit Branch, at least one month's Sick and Funeral Benefit fees, and such other fees and dues as may be required by the Constitution and Laws of the Order.

(9) It is provided, however, that any Subordinate Court may, by the adoption of a resolution to that effect, provide for the payment of any sum not exceeding the initiation fee as a bonus to any member for each beneficiary member secured by such member.

45. Any member, while on the funds of the Sick and Funeral Benefit Branch of the Order, acting in such a manner as to retard his recovery, shall, upon proof thereof, be deprived of his sick benefits for such a time as may be determined by the Executive Committee. Any sick benefits not drawn within three months after they shall be due, the same shall be forfeited by the brother entitled otherwise to receive them.

INSURANCE PREMIUMS AND SICK AND FUNERAL BENEFITS TO BE PAID IN CERTAIN CASES.

46. (1) Should a brother at any time be incapacitated from transacting his business, and not financially able to pay his Court Dues and Insurance Premiums, the Court shall pay to the High Court the Insurance Premiums, and remit such dues as

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may be incurred during such incapacity, and no brother shall be allowed to become in arrears under such circumstances. The Chief Ranger shall, from the Court funds, cause a sufficient sum to be placed at the member's credit for this purpose.

(2) Should a member of the Sick and Funeral Benefit Branch be at any time incapacitated from transacting his business and not financially able to pay his Sick and Funeral Benefit fees, such fees shall be remitted by the High Court, and no brother shall be allowed to become in arrears for Sick and Funeral Benefits under such circumstances.

SPECIAL RELIEF.

47. Special relief may be granted from the funds of the Court by a two-thirds vote of the members present at any meeting thereof, to any distressed brother in good standing, provided the sum voted does not exceed ten dollars at any one time.

FUNDS.

48. The general fund of a Court shall be composed of all moneys received on account of initiations, dues, fines and donations, and shall be applied in defraying the general expenses of the Court. A Court may by a two-thirds vote of the beneficiary members present at a regular meeting, after notice of motion at the meeting immediately preceding action thereon, order money to be paid from the said fund towards other objects of the Order, when it is shown to be clearly in the interests of the Court to authorize such expenditure.

49. The funds of a Court, having been raised for the relief of sick and distressed members and other charitable uses in the Order, are therefore trust funds for the benefit of its members, and shall not be divided in any manner among its members, individually, or between a Court and any other that may branch from it, without the assent of two-thirds of the members in good standing in the Court, which assent shall be ascertained by a vote by "Ayes" and "Nays" upon a roll call of the members, and upon a written proposition for the same, which shall be submitted and read in not less than two regular consecutive meetings next preceding that at

which such vote shall be taken, and such vote shall be duly recorded, with the names of the members so voting. And, if the Court so approve, the Secretary must transmit the same to the Executive Committee for confirmation, and all funds and other property not so disposed of shall remain the property of the Court and its members. A Court shall not loan its funds on promissory notes or bonds of security.

50. Should a Court at any time surrender its Charter, such property as may be in their possession as may be fairly considered High Court property, (such as seals, regalia and books) shall be returned to the High Court.

51. Whenever a brother, from any cause whatever, ceases to be a member of the Court, his right, title and interest in the property or funds of the Court, or any part thereof, becomes extinguished, unless the same is founded in some legal instrument, whereby the same may be properly conveyed by deed, will or descent.

AMALGAMATION OF COURTS.

52. Any two or more Subordinate Courts desiring to do so may amalgamate, when in their opinion it may be to the interest of the Order for such Courts to do so. Such amalgamation shall be effected by each Court appointing a committee of three to arrange the terms therefor. The joint committee, if favorable to amalgamation, shall report the terms and conditions agreed upon to their respective Courts for adoption. If the Courts desiring to amalgamate agree to the terms and conditions proposed, and adopt the recommendations of the joint committee the same shall be reported to the High Chief Ranger, and if approved by him he shall issue a dispensation authorizing the amalgamation. The Courts shall meet in convention at the place and time appointed for the purpose of amalgamating, which shall take place under the supervision of the High Chief Ranger, or a Deputy appointed by him, who shall install the officers, and transmit to the High Secretary, the charters, dispensations and seals of the amalgamated Courts, except those of the Court under which they are to work. The Secretary of the new Court shall, within ten days after the amalgamation, forward to the High Secretary, under seal, the list of the names of the members on the

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record book of the new Court. The funds, books and all other property of the amalgamated Courts shall be the property of the new Court, and the new Court shall be liable for all debts of the Courts so amalgamated.

VOTING MONEY.

53. No order for the payment of money shall be drawn without the vote of the Court being taken thereon, and a majority of the beneficiary members present vote in favor of the motion.

RETURNS.

54. Regular semi-annual returns shall be made on the first days of January and July in each year.

OFFICERS TO PREPARE RETURNS.

55. It shall be the duty of the Chief Ranger and Recording Secretary to prepare and forward to the High Secretary, on or before the 10th day of January and July in each year, a return on the prescribed form. Such return shall be accompanied by the sum of fifty cents for each beneficiary member in good standing; and should a Court fail to make such return for one year, it shall become liable to the forfeiture of its Charter, and its seal, books, regalia and papers shall be returned to the High Court.

INCORPORATION OF COURTS.

56. Any Subordinate Court may make application to the High Court for permission to become incorporated under the provisions of any Provincial or Territorial Statute or Ordinance authorizing the same, and the Trustees of such incorporated Courts shall have any and all powers as conveyed by the said Statutes or Ordinances.

BONDING OF OFFICERS.

57. (1) The Treasurer and Financial Secretary of each Subordinate Court shall each, before being installed into office, furnish a bond from a Guarantee Company approved of by the Executive Committee, for the faithful performance and discharge of the duties of their respective offices.

(2) The minimum bond required for each of these officers shall be as follows:—

In Courts with a membership under 50 . . .	\$100 00
“ “ “ from 50 to 100 . .	150 00
“ “ “ from 100 to 150 .	200 00
“ “ “ from 150 and upward	250 00

But any Court may increase the amount of either or both of said officers' bonds to such sum or sums as a majority of the members may by vote decide upon.

(3) The premiums for such bonds shall be at a rate of one per cent. per annum, and shall be paid by the Subordinate Courts, and must be remitted to the High Secretary with the January returns in each year.

(4) In the case of new Courts the Organizer shall require such bonds before the final institution of the Court, the premiums for same to be forwarded to the High Secretary with the Charter fees.

(5) All bonds shall run concurrently with the calendar year, and in the case of new Courts a pro rata amount for the unexpired portion of the calendar year shall be required.

(6) Where the cash in the Treasurer's hands is, or as soon as it becomes, in excess of the amount of the bond of the Treasurer, that officer shall hand over to the Trustees such sums as the Court may direct, not required for the current running expenses of the Court. This sum shall be deposited in some chartered bank, subject to withdrawal only on the order of the Court and the joint signatures of the Trustees and Chief Ranger. The Trustees shall give their personal joint bonds for the faithful discharge of their duties.

SUPPLIES MUST BE PURCHASED FROM HIGH COURT.

58. It shall be compulsory for all Subordinate Courts under the jurisdiction of the High Court to purchase their supplies from the High Court.

REFRESHMENTS.

59. No intoxicating beverage shall be allowed in any of the rooms of the Court.

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BY-LAWS AND APPROVAL OF SAME.

60. (1) A Court shall be competent to make, alter or amend such By-laws, Rules and Regulations from time to time as may be deemed expedient, if adopted by two-thirds of the beneficiary members present, after they have been read at two regular meetings immediately preceding action thereon; provided, always, they do not in any wise contravene the Constitution of the Order.

(2) The By-laws of the Court must be approved by the Laws Committee before they shall become law, and for that purpose two copies of the proposed By-laws shall be sent to the Laws Committee, through the High Secretary. And when the same shall have been approved, one copy thereof shall be filed with the High Secretary, and the other copy returned to the Court.

OFFENCES.

61. Any member of the Order who shall violate any of the principles of the Order, or offend against the Constitution, the By-laws or Rules of the Order, or who may be charged with drunkenness or with any act unbecoming a Forester, shall, after due trial, if found guilty, be reprimanded, suspended, or shall have his name submitted to the High Court for expulsion, as the majority of the Court may by ballot determine.

62. Drunkenness and habitual use of opium or other narcotics, being a violation of the Insurance Law, and the Certificate or Policy being issued on the express conditions of that Law, a death caused by the persistent indulgence therein annuls the Insurance; any brother who shall, after due trial, be convicted of such violation of the Law shall be reprimanded or suspended, and in case of suspension the name of the brother so suspended shall be immediately submitted to the High Chief Ranger for further action, and who may deal with the brother as the circumstances may fairly warrant. The High Chief Ranger may order the brother to be reinstated provided he shall be satisfied the offence will not be again committed, and upon the brother complying with the law governing reinstatements as per section 10 of Insurance Law.

63. Any member of the Court who shall improperly make known any of the private affairs of the Court shall be sus-

pended from membership therein for a period not exceeding six months, and any member of the Arbitration Committee making known the action or vote of any member thereof in any trials, shall be suspended for not less than two nor more than six months. Members may be reinstated upon complying with the law governing re-instatements as per Section 10 of Insurance Law.

TRIALS.

64. (1) Every member shall be entitled to a fair trial for any offence involving reprimand, suspension (except for non-payment of Dues, Insurance Premiums or Sick Benefit Fees) or expulsion, and no member shall be put on trial unless the charges fully specifying the offence shall have been first submitted to the Court in writing, signed by a member of the Order, a copy of which, as in form "B," attested by the Court Seal, shall be furnished the accused by the Recording Secretary, either personally or by registered letter, so as to fully apprise him of the nature thereof and to enable him to prepare his defence.

(2) Such charge or charges shall be in the manner as in form "A," and referred to the Arbitration Committee of five members, to be chosen by ballot, three of whom shall be a quorum, and in case such committee or any member thereof shall be challenged for cause, such challenge shall be tried by the Court at the first meeting thereafter. The committee shall, after the expiration of seven clear days from the service of a copy of the charge upon the accused, or the mailing of such copy by registered letter to the last known residence or address of the accused as found in the books of the Court, proceed to summon the accused and the accuser, as in form "C," try the case, and recommend a penalty if the charge is proven. They shall keep full and complete minutes of their proceedings and the evidence produced in a book provided for that purpose, and shall forthwith report to the Court their decision as in form "D," and upon such report being received and adopted, the Court shall proceed to affix a penalty for the offence, and if a specific penalty be provided in the Constitution or the By-laws of the Court, the Chief Ranger shall enforce it, and notice thereof shall be given to the accused parties by the Recording Secretary of the Court, by either personal service or by registered letter, and if neither party

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appeal therefrom within two weeks thereafter, such decision shall be final.

(3) If the accused refuse or neglect to stand trial when summoned to do so, the Arbitration Committee shall report him guilty of contempt of Court, and unless an excuse that shall be satisfactory is tendered to the Court for such absence at its first regular meeting thereafter, he shall be suspended indefinitely, and may be recommended to High Court for expulsion.

(4) When a member shall be subject to a penalty of reprimand, he shall be summoned to attend some regular meeting, to be fixed by the Chief Ranger, to be reprimanded from the Chief Ranger's chair. If he fails to appear at the time appointed, he shall, unless a satisfactory excuse be offered for his non-attendance, be suspended from all the benefits and privileges of membership until reinstated by complying with the demand of the Court.

(5) Notice of the suspension or expulsion of a member shall be mailed and registered by the Recording Secretary of the Court to the brother so suspended or expelled immediately after the decision has been so given, and a copy thereof sent the High Secretary.

(6) If an appeal be taken it shall be first to the High Chief Ranger, second to the Executive Committee, or direct to the High Court in the order named, through the Recording Secretary of the Court, who shall transmit a certified copy of the claims of the appellant, the grounds of appeal, together with a full copy of the charge or charges as preferred, the evidence taken, the decision thereon, and the penalty fixed by the Court.

(7) Should the charges upon such appeal again be sustained, the High Chief Ranger, the Executive Committee, or High Court acting upon such appeal, shall at once notify the parties, and the Subordinate Court shall inflict such penalty as the Subordinate Court or Appeal Court may fix.

RULES OF PROCEDURE ON TRIALS.

65. (1) All charges against members of the Order shall be drawn in a clear and definite manner, as in Form "A," and

must be submitted to the Court of which the accused is a member, and in duplicate, signed by a member in good standing in any Court in the Order. The charges shall state, as near as can be, the time, place and circumstances of the offence or offences.

(2) The Court shall, upon receiving such charge, choose, by ballot, a committee of five brethren (who may be singly, or as a whole, challenged for cause), and such challenge shall be decided by the Court. Three of such committee shall form a quorum, to whom the charges shall be referred. In selecting the committee, only one name shall be written upon the ballot, and the first selected shall be Convenor thereof.

(3) The Recording Secretary shall affix the seal of the Court on one copy of the charge and specifications, and certify to its correctness, substantially as in Form "B," and serve, or cause to be served upon the accused, either personally or by registered letter, such copy, at his last known place of residence. The Secretary shall also furnish the Convenor of the committee with a duplicate copy of such charge or charges upon which the brother is to be tried.

(4) The accused shall, within seven clear days from the receipt by him of such charge and specifications, serve his plea or answer to the same, upon the Convenor of the Committee.

(5) The Convenor of such Committee shall, upon receiving notice of the appointment thereof, duly summon the Committee to meet and try the charges as preferred, and, at the meeting, a Chairman and Secretary shall be selected from among their number, and the trial proceed by examination of the parties and witnesses in their behalf. Either party may amend their proceedings by leave of the Committee, and, in case of amendments to such pleas, an adjournment may be had by the opposite party, to enable the securing of attendance of necessary witnesses.

(6) Either party may appear in their own behalf or be represented by an attorney, who must be a member of the Order.

(7) The report of the Committee shall state their finding on each charge, and shall be accompanied by an accurate record of their proceedings, rulings and decisions, together

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with the evidence taken through the trial, which shall be submitted to the Court at the first regular meeting after the case has been heard. Should there be a minority report, it may be presented at the same time. The minutes of the Committee should show :—

1st. The date and place of meeting and the parties present.

2nd. The exceptions taken by either party and the decisions thereon.

3rd. Parol evidence in full subscribed by the witness.

4th. All documentary evidence marked as exhibits.

(8) The evidence taken at the trial before the Committee, together with the finding of the Committee, shall be properly entered in the minutes of the Court meeting, and should either party feel aggrieved at any decisions thereof, or any undue advantage taken, or partiality shown during the trial, or the penalty (if any) fixed by the Court, such party may, within two weeks after the report of such Committee, appeal from such finding and penalty, to the High Chief Ranger or Executive Committee or the High Court.

All appeals from any decision by the Court or Committee lie :—

1st. To the High Chief Ranger.

2nd. To the Executive Committee.

3rd. To the High Court in Annual Session.

All appeals shall be in writing, setting forth plainly the grounds of such appeal, and the substance of any new evidence that may be brought forward to strengthen the case of the appellant.

(10) The following evidence shall be taken and received as competent :—

1st. Parol evidence, i. e., testimony of witnesses before the Committee.

2nd. Depositions when taken before any Commissioner or Notary, and in the form of a statutory declaration.

3rd. Certified minutes of any Court of the Order.

4th. Documentary evidence, when proved by statutory declaration.

(11) All witnesses shall be subject to interrogatories and cross interrogatories, and any documentary evidence may be subject to exceptions by either party, to be determined by the Committee or Appeal Court.

(12) Hearsay evidence is not good evidence, and cannot be admitted.

(13) Exceptions taken to any witness or any other evidence produced must be entered upon the minutes of the Committee.

(14) Members of the Order shall testify under their obligations as Foresters, and according to Form "K," to be administered by the Chairman of the Committee.

(15) Evidence taken from witnesses who are not members of the Order must be authenticated by a statutory declaration, as provided by the Canada Evidence Act, 1893, and taken before some person authorized to administer the same.

(16) The attendance of witnesses must be procured by the parties desiring to call them.

(17) Any member of the Order refusing to give evidence or produce any books, papers, or other documents in his possession that may be necessary in any trial, after receiving notice to do so, shall be deemed guilty of contempt, and he shall be reported to the Court for such punishment as they may think just and the importance of the case may determine.

(18) Any member of the Order who may attend as a witness in any trial of a brother, and shall willfully give false evidence thereat, shall be deemed guilty of gross violation of his obligation as a Forester, and such brother shall stand charged as such, and after due trial, if found guilty, shall be suspended from all privileges in the Court and Order, and may be recommended for expulsion. The above rules shall govern all trials in Subordinate Courts, but it shall be competent and lawful for any brother to prefer charges against a brother to the Executive Committee, where the charge made has refer-

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AMENDMENTS.

66. No part of this Constitution shall be amended or annulled, except at the Annual Session of the High Court, and in the manner hereinafter prescribed.

67. Any proposition to amend this Constitution shall be presented in writing to the High Secretary, clearly setting forth the amendment, together with the section in full as it would appear if amended, at least three months previous to the Annual Session of the High Court, which shall be printed, and three copies thereof mailed to the Recording Secretary of each Subordinate Court, two months previous to such Annual Session, when it shall require a two-thirds vote of the representatives present before finally becoming law. All amendments passed shall come into force immediately, unless otherwise provided. The word "Constitution" shall be taken as meaning the entire contents of the Book, excepting the recommended By-laws.

RULES OF ORDER

—OF—

SUBORDINATE COURTS.

1. The Chief Ranger having taken the chair, the officers and members shall clothe themselves in proper regalia, take their respective seats, and at the sound of the gavel there shall be general silence.

2. The business shall be proceeded with as follows :

1. Opening Court.
2. Calling the Roll of Officers.
3. Reading and Approval of Minutes.
4. Report of the Woodwards as to the Sick.
5. Reading of Communications.
6. Bills or Accounts.
7. Propositions for Membership.
8. Reports of Investigating Committees.
9. Balloting for Candidates.
10. Initiation of Candidates.
11. Recess for Payment of Dues, &c.
12. Report of Finance Committee.
13. Is any Member out of Employment?
14. Reports of Committees Generally.
15. Unfinished Business.
16. New Business.
17. Election or Installation.
18. Good and Welfare.
19. Closing of Court.

3. The Presiding Officer shall preserve order and pronounce the decision of the Court on all subjects, shall decide questions of order without debate, subject to an appeal to the Court by any member, when the question before the Court shall be : "Shall the decision of the Chair stand as the judgment of the Court?"

4. During the reading of the minutes, communications and other papers, or when a member is addressing the Chair, silence shall be observed in the Court.

5. Any member who shall misbehave himself at any meeting of the Court, disturb the order and harmony thereof, either by abuse, disorderly or profane language, or shall refuse obedience to the Presiding Officer, shall be admonished for the offence from the Chair; and if he offend again he shall be excluded from the Court room for the evening, and afterwards dealt with at the pleasure of the Court.

6. No member shall be interrupted while speaking, except to call him to order, or for the purpose of explanation.

7. If a member while speaking be called to order, he shall take his seat until the question of order is determined, when, if permitted, he may proceed again.

8. Each member, when speaking, shall stand and respectfully address the Chair, confine himself to the question under debate, and avoid all personalities or indecorous language.

9. A motion decided in the affirmative or negative shall not be subject to reconsideration, unless such action shall take place at the same or the next regular meeting. Every member present entitled to vote, must exercise that right, unless excused by the Chief Ranger.

10. If two or more members rise to speak at the same time, the Chief Ranger shall decide which is entitled to the floor.

11. A question shall not be subject to debate until it has been seconded and stated from the Chair, and it shall be reduced to writing at the request of the Chief Ranger.

12. Before putting the question the Presiding Officer shall ask: "Is the Court ready for the question?" If no member rises to speak, he shall rise and put it, and after he rises to put the question no member shall be permitted to speak upon it.

13. When the Presiding Officer is addressing the Court or putting the question, silence shall be observed.

14. A member shall not speak more than once, nor longer than five minutes on the same subject or question, until all

who wish to speak have had an opportunity to do so, nor more than twice without the permission of the Presiding Officer; and every member speaking shall designate the officer or member spoken of by his proper rank and title, according to his standing in the Order.

15. Any member may call for a division of the question, when the sense will admit of it.

16. When a question is before the Court, no motion shall be in order, except to adjourn, the previous question, to postpone indefinitely, to postpone for a certain time, to divide or to amend, which motions shall severally have precedence in the order herein arranged.

17. On the call of two members, a majority of the Court may demand the previous question, which shall be in this form:—"Shall the main question be put?" and until it is decided shall preclude all amendments and all further debate.

18. A motion to adjourn is always in order after the regular business of the Court is gone through with, which motion shall be decided without debate, and if decided in the affirmative it is no adjournment until the Court is closed in due form.

19. A motion to lay on the table shall be decided without debate.

20. A motion to reconsider shall not be received unless made by members who voted with the majority in the first instance.

21. When a question is indefinitely postponed it shall not be acted on again during the term.

22. Any member may excuse himself from serving on a committee if, at the time of his appointment, he is a member of two other committees.

23. The first person named on a committee shall act as chairman until another is chosen by the members of the committee. The mover of a resolution referred to a special committee is usually first named thereon.

24. A committee cannot be discharged until all the debts contracted by it have been paid.

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BY-LAWS.

By-Laws Recommended for Adoption by Subordinate Courts.

NAME.

1. This Court shall be hailed and entitled Court
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of the Canadian Order of Foresters, located at

LOCATION.

2. This Court shall be held in a hall adapted for the purpose, and before a removal shall take place a motion must be made in writing at a regular meeting, and laid on the table until the next regular meeting, when if of the members present approve the same, it shall be declared carried.

QUORUM.

3. This Court shall consist of an unlimited number of members, five of whom shall constitute a quorum for opening and transaction of business.

TIME OF MEETING.

4. This Court shall hold its regular meetings between the first day of May and the first day of November, on of each at the hour of o'clock p.m., between the first of November and the first of May, at the hour of o'clock p.m.

SPECIAL MEETING.

5. The Chief Ranger, or in his absence, the Vice Chief Ranger, or in the absence of both, the Recording Secretary,

may call a special meeting at any time by giving every member ^{days' notice thereof, in which} shall be specified the purpose for which the special meeting is held.

ELECTION OF OFFICERS.

6. The election of officers shall be by ballot, and a majority of the votes cast shall be necessary to elect. If there is not more than one nominated for any office, the Chief Ranger shall order one ballot to be cast for such nominee, and declare him elected.

7. At every election the Chief Ranger shall appoint two Tellers and one Inspector, who shall count the votes and announce the result.

COURT PHYSICIAN (WHERE EMPLOYED.)

8. It shall be his duty to attend all members reported sick during the continuance of such sickness, when requested by the brother, or Chief Ranger, or any other member of the Sick Committee, to do so, and shall, on resigning his office, be compelled to give the Court at least months' notice, or forfeit salary in default thereof. Should he neglect or refuse to attend any member after being duly notified by some member of the Sick Committee, the Chief Ranger, or in his absence, any member of the Sick Committee, shall be empowered to engage any licensed physician, and charge the expenses to the Court Physician. The salary of the Physician shall be at the rate of per annum for each member of the Court in good standing, payable

But should he be called upon to attend a member of this Court residing more than miles from his office, he shall be at liberty to charge such brother cents per mile, one way, for the distance necessarily travelled over and above the miles. He shall at every regular meeting during a brothers' sickness, if he is a member of the Sick and Funeral Benefit Branch of the Order, present to the Court a certificate, on the prescribed form, stating the nature of the brother's complaint, and whether he is still under his treatment.

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12. The Sick Committee, consisting of the Chief Ranger, Vice Chief Ranger, Chaplain, the two Woodwards, and the two Beadles, shall see, after they have received notice of the sickness of a brother, that he is visited once each day during his illness by at least one member of said Committee, if so advised by the Court Physician ; and the Committee shall report the condition of the sick brother to the Court at each regular meeting ; if, in the opinion of said Committee, it should in any case be necessary that watchers be provided for the sick brother, the Chief Ranger shall notify two members of the Court to perform the duty each night, and the brothers thus notified shall be those whose turn it shall be according to the order in which their names appear on the roll of members, and should any brother thus notified find it inconvenient to attend to this duty himself, he must immediately provide a suitable substitute (who shall be a member of the Order), or pay the Chief Ranger to be expended by him for that purpose. Sickness in a brother's family shall exempt him from this duty, for the time being.

13. In case of infectious diseases, it shall not be the duty of members of this Committee to visit personally, or of other brothers to watch, and, if attendance is needed, a competent nurse shall be employed, to be paid from the funds of this Court.

14. Any brother living more than miles from this Court, shall, at his own request, be exempt from the duty of sitting up with the sick members, but he shall not be entitled to receive a like service from the other members.

AUDITORS.

15. The Chief Ranger shall, on the night of his installation, appoint an Auditor, who shall hold office for one year. He, along with the elected Auditor, shall audit the accounts and books of the Court, as required.

MEMBERSHIP.

16. Every candidate, on the night of his initiation, shall pay the balance of the initiation fee, the Court dues and the Insurance premium for the succeeding month, sign the roll of members, and be furnished with a copy of the Constitution and By-laws.

ENROLLMENT OF MEMBERS.

17. Every member shall be entered on the roll according to his admission into the Court, with his age, occupation and place of abode, and should any member change his place of residence, he shall give the Financial Secretary his new address in writing within weeks after such removal.

ADMISSION BY CARD.

18. Any brother desiring to join this Court shall present his Card of Clearance, together with a fee of dollars, and also a certificate from our Court Physician that he is in his usual good health, at a regular meeting of this Court, when it will be disposed of in the same manner as for other applicants.

19. Any brother may, at any time, if clear of all charges on the books, demand a Withdrawal Card, by paying therefor the sum of 25 cents.

20. Any member may, at any time, apply for and receive a Clearance Card by paying all dues and Insurance premiums and, if a member of the Sick and Funeral Benefit Branch of the Order, the Sick and Funeral Benefit fees for the period for which the card is granted, and paying the sum of 25 cents for such card.

DESTROYING PROPERTY.

21. Any brother wilfully damaging or destroying any part of the regalia or other property of the Court, shall make it good at his own expense, or be suspended or recommended for expulsion, as the Court may determine.



FORMS.

CODE OF PROCEDURE.

Form "A."

Charge and Specifications.

Date.....189..

To Court.....No.....C.O.F.

The undersigned, a member of Court.....No..... does hereby charge Bro..... of Court..... with conduct unbecoming a Forester, and the grounds of this charge are more particularly set forth in the following specifications, to wit:—Specification first: That the above-named..... in violation of the Law of the Order, did on or about the..... day of..... 189.. (Here state the offence, place and other circumstances, and continue with Specification second, etc., as in the first.)

Fraternally submitted,

Signed.....

Form "B."

Notice of Charges to the Accused.

Date.....189..

Bro.....

Inclosed with this notice I transmit copy of charge and specifications preferred against you by Bro..... of Court..... No..... The same was referred to the Arbitration Committee consisting of (give names.) The officers of said Committee will notify you of time and place to appear and answer.

SEAL.

Fraternally,

.....R.S.

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Form "C."

**Notice to Accuser or Accused to Attend Meeting
of Committee.**

Bro..... Date..... 189..

The Committee of Trial on the charge and specifications preferred by
Bro against Bro..... will
meet (give time and place.) You are hereby notified to be present with your
witnesses, and (sustain or defend) the same.

Fraternally,

..... Chairman.

..... Secretary.

Form "D."

Report of Committee on Trial.

To Court..... No..... C.O.F. Date..... 189..

The undersigned (a majority or minority) of the Committee appointed
to investigate the charges and specifications preferred by Bro.....
against Bro..... respectfully report as follows:—State the
finding on each specification and the charge. The minutes of the Committee,
a copy of the evidence taken and papers pertaining to the trial, as required
by sub-section 2 of section 64 of the Constitution of Subordinate Courts, are
hereby placed in the custody of the Recording Secretary of the Court.

Fraternally yours,

Signed by Committee.....

Form "E."

Notice to Committee to Try Cause.

Bro..... Date..... 189..

The members named below have been elected a Committee of Trial on
the charge and specifications preferred by Bro.....
against Bro..... As the temporary Chairman of such
Committee you will, within one week, call a meeting of said Committee for
organization. The Committee consists of (give names.)

Fraternally,

..... R.S.

SEAL.

Form "F."

Notice to Attend as a Witness.

Court No..... C.O.F.

Bro..... Date..... 189..

You are hereby notified to attend as witness before the Committee of Trial on the charge and specifications preferred by Bro..... against Bro..... (state time and place.)

Fraternally,

..... Secretary.

Form "G."

Affirmation to be Administered by Chairman of Committee to Witnesses.

You do solemnly declare, upon your honor as a Forester, that the evidence you shall give in the matter of charges preferred by Bro..... against Bro..... now pending, shall be the truth, the whole truth and nothing but the truth. Thus do you solemnly affirm.

Form "H."

Notice of Appeal to High Chief Ranger.

To Court.... No..... C.O.F. Date..... 189..

The undersigned hereby appeals to the High Chief Ranger from the action of the Court in the matter of charge and specifications preferred by Bro..... against Bro..... This appeal is taken on the (cite grounds of appeal.)

Fraternally,

Signed.....

Form "I."

77

*Certificate to Accompany Appeal (either to the High
Chief Ranger or to the High Court.)*

Court.....No.....C.O.F.

To the.....

I hereby certify the enclosed return embraces correct copies of all the
minutes and papers relating to the case of Bro.....
against Bro.....in my possession or in the possession of
the Court.

SEAL.

Fraternally,

.....R.S.

Form "J."

Appeal to the High Court.

Date.....189..

To the High Court of the Canadian Order of Foresters:

The undersigned, a member of Court.....No.....
respectfully appeals to your High Court from the decision of the.....
.....in the matter of the charge and specifications preferred by
Bro.....against Bro.....of Court.....on the
(state the ground on which the appeal is taken.) Your appellant asks that
your High Court will reverse the said decision, or grant such other relief as
you may deem the merits of the case demand.

Fraternally submitted,

Signed.....

Residence.....

Form "K."

Declaration of Witnesses.

You sincerely declare, upon your honor as a man and Forester, that the
evidence you shall give touching the matter in question, between the parties,
shall be the truth, the whole truth, and nothing but the truth. Thus you
declare.

**Physician's Certificate—to be Presented to
Obtain Sick Benefits.**

1. This is to certify that Bro
being a member in good standing in Court.....No.....
was unable to follow any trade, employment or business from
day of 189.....to the day of.....
189.....as set forth above by him, being affected with

2. The cause of such affection was as follows :.....

3. That I was notified of his illness and began attendance upon him....
.....day of.....189....., that I continued in
attendance from that date to the.....day of.....
189....., at which date.....

Given under my hand, this..... day of..... 189..

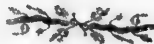
(Signed).....M.D., Court Physician.

Form "M."

Certificate of Good Health for Joining by Card.

This is to certify that I have examined Bro.....of Court
.....No.....C. O. F., and find him enjoying his
usual good health.

(Signed).....Court Physician.



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Balls—
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